



NSW Rally Panel

Saturday 1st November 2014
Blacktown RSL Club

MINUTES

1. Attendees

Present:

Matthew Martin (Chair) (MM), Andrew Crowley (Secretary) (AC), Col Fletcher (CF), Chris Giddins (CG), Darren Mowett (DM), Katie Fletcher (KF), Lui MacLennan (LM), Michael Harding (MH)

CAMS Personnel:

Nil

Observers/Visitors:

Adriana Pallister (AP)

2. Opening / Welcome / Confidentiality

The Chairman declared the meeting open at 10:18am and reminded all Panel members of the importance of confidentiality within the group. A new section on Confidentiality to be included in the 2014 update of Standing Orders for the Rally Panel.

3. Apologies

Jon Thomson (JT)

4. Minutes of Previous Meeting

Motion: That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 24th September 2014 as being a true and accurate record of the meeting.

Moved: LM Seconded: CF All in favour. CARRIED.

5. Matters Arising from Previous Minutes

- MM – contact has been made with Alan Vaughan regarding possible Rally NSW promotional presence at 2015 Coffs Harbour WRC. Advice to approach again after Christmas due to changes within Rally Australia.
- MM – Richard Houghton has advised detail of costs for clock hire during 2014. Invoice to be forwarded to Panel in the near future.
- CF – update on Rally Vehicle Scheme, the revised Technical Manual with changes to FIA rollcage references and the brake test is nearing completion and will be released shortly.

6. Decisions made by email vote between meetings

- Vote for 2015 Competition Conditions and 2015 Organiser Conditions to be sent to October meeting of the State Executive for approval. All in favour. CARRIED.
- Bronze level Scrutineer and workshop owner Dennis Trigg recommended as local certifier for Rally Vehicle Scheme in Newcastle area.



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7. Correspondence

- Matthew Anderson from CAMS (30/9/2014) chasing NSWRC Calendar. Panel has advised this to be released after November meeting.
- John Paine (3/10/2014) – Checker's report from recent Bathurst DRS event.
- Panel advised of State Executive decision (18/10/2014) on position of Rally Panel Chairman going forward. MM appointed for remainder of 2014 and 2015.
- Letter to Bathurst Light Car Club (20/10/2014) regarding inclusion of their proposed 2015 multi-club rally in either the DRS/HRS or NSWRC, or both.
- Email to Westlakes Auto Club (20/10/2014) regarding inclusion of one of their proposed 2015 ralliesprints into the RSS.
- Email from Nissan Datsun Drivers Club (22/10/2014) advising they are happy for the 2015 Myall Stages Rally to be part of the DRS/HRS providing it can run in the same format as the 2014 event regarding start and finish times.
- Email from Matt Boorman of Light Car Club of Canberra (22/10/2014) expressing concern at the number and cost of trophies that event organisers are required to present at rallies where many series are combined. An example used was the recent Tumut Rally as a round of the ACT Series, as well as NSWRC, DRS and HRS. Request for 2015 Competition Conditions to be less onerous in this area for event organisers. Panel discussed issuing certificates at events to reduce trophy costs with a template to be designed by KF.
- Latest funds statement from CAMS (22/10/2014).
- Invite from CAMS (23/10/2014) to attend CAMS Awards Dinner on 22/11/2014.

8. Chairman's Report

- MM outlined the format for this meeting and all going forward. Focus of discussions split between four main areas – Finance, Governance, Strategy and Risk.
- Reports and papers distributed prior to Panel meetings will be taken as 'read' to save time in meetings.
- Review of Panel Standing Orders, MM and CF to work with current version and distribute to Panel before sending to State Executive.
- Nominations called for and voted upon for various positions with the Panel:

- Deputy Chair	Col Fletcher
- Secretary	Andrew Crowley
- Treasurer	Matt Martin
- Registrations / Pointscore	Adriana Pallister (Panel nominee)
- Checker Coordinator	Chris Giddins
- Seedling / Grading	Matt Martin
- Rally Rego Coordinator	Col Fletcher
- Rally NSW Working Group Chair	Katie Fletcher



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- Nominations called for and voted upon for Series Coordinators:
 - Hyundai Rally Series (HRS) Darren Mowett
 - Pacenote Rally Series (PRS) Michael Harding

The Panel discussed and agreed that series coordinators were not required for the NSWRC, DRS or RSS.

9. Past Events

- 27th September BLCC Sportsclassic Rally. CF described the event from the point of view of service crews on the day, expressing concern that the Start/Finish and Service Park in different locations made it hard for those crews self-servicing. AP gave an insight from working in Rally HQ and answered questions from those not at the event. AC described the event from a 'rear of field' competitor's point of view with plenty of competitive distance, and a great mix of road types including a Shire road. Sunny Corner can be a car breaker if not respected - a real challenge for crews to pace themselves and preserve the car to get to the end, not just a flat-out sprint. CG had heard from numerous competitors who enjoyed the competitive distance and challenge of the event. CF discussed event paperwork and positive tracking of crews. Panel to work with organisers for all series events leading up to and throughout 2015 to ensure consistency of event format (where possible) and to better advertise to clubs the standard Rally NSW event documentation (for control officials and competitor roadcards) that is available for use at their events. All agreed that the BLCC event would be a great addition to the 2015 calendar.
- 11th October WAC Awaba State Rallysprint. Good event, reports by DM and CG.
- 18th October BMSC Tumut/Bondo Rally. Reports by AC and KF who competed. Well run event with compact layout allowing self-servicing by crews. Dave Ballard to be congratulated for his efforts as a first time Director, great roadbook and road selection. Competitor numbers were disappointing due to a wedding clash that weekend and a perception that travel distance to the event is too far. All who competed had a great time, and favourable 'word of mouth' reports should ensure a larger field in 2015.
- 23rd October NSSCC WSID Tarmac Rallysprint Round 1. Reports from AC and KF as competitors, CF as an official. Great concept, interesting cars and some big name crews in the field. Large spectator numbers including competitors checking out the event who will be competing at Round 2. Some concerns on crew behaviour in the service park on the day have now been addressed with a dedicated warm-up area for remaining rounds.
- 26th October NDDC Nerong Rallysprint. Reports from AC and KF as competitors, CG and AP as officials. Well run event, compact format with rallysprint stage looping away from and back to the service park. Hold up in middle of day and shortening of event due to rollover, one crew member taken to hospital for observation but released same day. NDDC to be congratulated on their organisation and professionalism in handling the incident on the day.



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10. Coming Events

- 1st November LCCC Blue Range Rallysprint (Multi-Club)
- 23rd November CNCSCC Nabiac Rallysprint (Multi-Club)
- 29th November Hastings State Rallysprint

11. Finance

- Financial Report – as distributed by MM.

12. CAMS Reports (ARCom / Exec)

- No ARCom report this month.
- State Council Chairman's Report by JT to State Executive – as distributed.

13. Rally NSW Working Group Update

- Rally NSW Report – as distributed by MM.
- Summary of Rally NSW Competitor Survey – as distributed by KF.
- MM advised that Rally NSW has to liaise with CAMS as a working group within the NSW Rally Panel, it can't be a separate entity.
- Discussion of 'Ride of a Lifetime' competition with Charlie Drake in 2015 to help encourage new competitors in rallying and better promote each series on social media.
- Discussion on the need for a marquee to use for promotional purposes at rallies as well as events like the Top Gear Festival and Coffs Harbour WRC.

Motion: To spend up to \$3k on a Rally NSW printed marquee for promotional purposes.

Moved: KF Seconded: LM All in favour. CARRIED.

14. RVS Report

- Report – as distributed by CF.

15. 2015 Calendar

- All applications from car clubs for series events have now been received. MM has been working with CAMS car clubs as well as AMSAG to minimise date clashes and ensure a good distribution of events over the year were possible.
- Some minor shuffling of dates still to occur in RSS to better distribute over the year, MM working with clubs to resolve.
- Tumut to be a combined NSWRC / DRS / HRS round in 2015 to boost entry numbers, original date moved to avoid Rally SA clash.
- National Capital Rally ARC to include a single day event for NSWRC crews in 2015.
- Rally of the Bay NSWRC in July proposed to include ACT series round as will the Narooma DRS.



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- Border Ranges Rally to be a one day event with recce Friday, competition Saturday. MM to work with organising committee to confirm this.
- After much discussion the 2015 Calendar and events chosen for each series were agreed on. MM to update the draft and distribute to Panel then CAMS.

16. Working with Organisers in 2015

- MM explained the need for an organisers forum where clubs can let the Panel know what assistance they need and to ask questions on the 2015 Competition and Organisers Conditions.
- Saturday 31st January (same date as Presentation Night) chosen as forum date.
- Forum to show the common event documentation available for use by event organisers, explain how the various series work and what Rally NSW can offer clubs.
- Importance of Panel checking supp regs for each event to ensure consistency.
- MM to send letter to clubs with latest 2015 Calendar and confirming acceptance into relevant series.

17. Officials Licencing / Training

- Last updates to Directors and Checkers Manuals were in 1996. CF talked about schools for Event Checkers and Directors that were run in the 1990's to help train rally officials.
- CF to update manuals for 2015.
- CF to investigate becoming accepted/appointed/accredited as a CAMS Course Presenter to run a training course for Event Directors (Bronze Event Command theory module) but with an emphasis on rally events.

18. 2015 Budget

- Budget – as distributed by MM.

Motion: That the 2015 Budget be accepted and sent to CAMS.

Moved: CG Seconded: KF All in favour. CARRIED.

19. 2014 Presentation Night

- Quotes for various packages from Penrith Panthers – as distributed.

Motion: That the 2014 Presentation Night be held at Penrith Panthers on 31st January 2015.

Moved: CF Seconded: AC All in favour. CARRIED.

- Entertainment on the night to consist of incar footage highlights and photos of competitors put together by Kris Muller.
- Trophies to be framed photos of each crew in action.
- Need to select recipient/s of the Achievement Award for 2014.



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20. General Business

- Discussion led by CF on the need for competitors briefings before events, an extra burden for event organisers during a very stressful time just before an event gets underway. AC and AP stressed the importance of the briefing where it is a chance to ask questions for novice competitors and explain the event format especially in ralliesprints. AC mentioned the excellent briefings given by the NSW Police at Rally of the Bay events. All agreed it should be up to the discretion of the Event Director for each event as to how they would like to run their events and communicate with crews.
- CF explained that the CAMS Online Entry System is still unsuitable for rally events.
- CF questioned if it would be possible for Event Secretaries to accept scanned copies of CAMS licences and club memberships prior to events to save time at documentation. AP explained that while this would save time, often the Stewards have been known to check that originals of each document are sighted. AC confirmed this was also his experience as a Secretary at events.
- The importance of a place for accurate emergency contact details to be recorded on entry forms was stressed, following recent events where difficulties were experienced contacting families of crews following an incident.
- MM and CF discussed forest access in 2015 and changes to the fee structure for running events in NSW Forests.
- MM discussed writing pacenotes from dashcam video footage provided by organisers and a single pass recce for crews to save time at events.
- MM explained the need to split the seeding list into a separate list for rallies and ralliesprints for greater accuracy. Some drivers getting very high numbers from their home club ralliesprint track, not a reflection of their performance in blind rallies. All agreed with this assessment.
- MM mentioned the new Rally Volunteers Facebook group as a way of reaching more volunteers for events.
- MM has been contacted by ARC crews with G2 cars looking to run in selected NSWRC rounds. Update of 2015 Competition Conditions to include these cars to be sent to State Executive.

21. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 3:47pm.

Next Teleconference:	Wednesday 10 th December a 7:30pm.
Next Face to Face Meeting:	Blacktown RSL Saturday 31 st January 2015 at 10:00am.
Organisers Forum:	Blacktown RSL Saturday 31 st January 2015 at 2:00pm.

22. Distribution to

State Executive, ARCom, Ben Pretty, NSW Stewards Panel, NSW Scrutiny Panel, NSW Officials Panel.



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23. Action Points

Item	Responsibilities	Timeline
Follow up payment of outstanding invoices for 2014 series sponsors.	CAMS, MM	Ongoing
Richard Houghton to provide clock hire invoice for events in 2014 up to present date.	MM	ASAP
Liaise with Rally Australia organisers regarding Rally NSW tent and display in Service Park and/or spectator areas in 2015.	MM	End of 2014
Update Technical Manual with RMS for Rally Vehicle Scheme.	CF	Ongoing
Dennis Trigg to be added to list of Scrutineers for Rally Vehicle Scheme.	CF	Ongoing
Response to LCCC re excessive trophies at combined series events explaining alternate use of certificates in future.	MM	ASAP
Design of template award certificate to reduce trophy costs at events.	KF	For 2015
Update of Standing Orders for 2015	MM, CF	ASAP
Arrange quotes and purchase of Rally NSW printed marquee.	Rally NSW group	For 2015
Letter to Border Ranges organising committee to confirm one day format in 2015.	MM	ASAP
Update 2015 Rally Calendar following November meeting and distribute to Panel and CAMS.	MM	ASAP
Letter to organising clubs with 2015 Calendar and confirming acceptance of series events.	MM	ASAP
Update of Director Manual	CF	Ongoing
Update of Checker Manual	CF	Ongoing
Investigate with CAMS the possibility of running a rally specific face to face Bronze Event Command theory module.	CF	Ongoing
2015 Budget to be sent to CAMS	MM	ASAP
Planning for 2014 Presentation Night	All	Ongoing
Liaise with CAMS as to whether it is possible to accept scanned copies of competitor licences, club membership cards, etc, prior to events to save time at documentation.	CF	Ongoing
Update to 2015 Competition Conditions to include G2 cars as eligible vehicles for NSWRC.	MM	ASAP
Investigate Dropbox for storage of Rally Panel documents – better access for all.	MM	ASAP



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24. List of Attendees

Panel Member	Meetings	Reason
Andrew Crowley	6/6	
Colin Fletcher	4/6	3,3
Chris Giddins	5/6	3
Darren Mowett	6/6	
Jon Thomson	4/6	9,3
Katie Fletcher	5/6	3
Lui MacLennan	5/6	3
Michael Harding	3/6	3,3,9
Matthew Martin	6/6	

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology