



# NSW Rally Panel

**Tuesday 15<sup>th</sup> March 2016  
By Teleconference**

## MINUTES

### 1. Attendees

**Present:**

Katie Fletcher (KF) (Chair), Charlie Drake (CD), Chris Giddins (CG), Mick Harding (MH), Stephen Hodgkin (SH), Lui MacLennan (LM), Ernie Martin (EM), Carol Sparkes (CS), John Sparkes (JS), Michael Taylor (MT), Tim Wilkins (TW).

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Nil

### 2. Opening / Welcome / Confidentiality

The Chairman declared the meeting open at 7:37 pm and welcomed all attendees.

### 3. Apologies

Wayne Elven

### 4. Minutes of Previous Meeting

Motion: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Tuesday 9<sup>th</sup> February 2016 as being a true and accurate record of the meeting."

Moved: EM Seconded: JS All in favour. CARRIED.

### 5. Matters Arising from Previous Minutes

- Nil

### 6. Decisions made by email vote between meetings

- Nil

### 7. Correspondence

**Inbound:**

- 08/02/16 – from Bob Carle of Coffs Coast Rallysprint via EM, letting us know all is on track. EM followed up on 22/02 (in his role as RS Co-ordinator) checking there are no last minute issues.
- 09/02/16 – from Mat Boorman re Checker's Course and problems with getting Officials licences.
- 09/02/16 – from Julie Boorman, re Bronze Timekeeper's Licence being rejected by CAMS due to misinterpretation of poor wording on CAMS form.



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- 09/02/16 – from Bev Willoughby, Pre-Event Checkers Report for Rally New England (on behalf of Gary Yeomans)
- 10/02/16 – from Jason Preston regarding Medical Services for NSW events
- 10-12/02/16 – Feedback on Rallysprint Standing Regs from Richard Opie, Mat Boorman & Cynthia Smith via EM.
- 12/02/16 – from Troy Bennett (Chair, VICRAP) re Bega Valley Rally being a round of the VRC
- 15/02/16 – from Cynthia Smith re fundraising at Hastings Rallysprint.
- 15/02/16 – from Cynthia Smith re missing RSS registration on RallyNSW website.
- 15/02/16 – from David Mori re Bronze Results Manager required at all rallysprints and rallies
- 16/02/16 – from Katie Philps with minutes of last ARCom meeting
- 17/02/16 – from Mat Boorman re Blue Range Rallysprint dates.
- 19/02/16 – from Katie Philps asking what guidelines/regulations we produce for event organisers (sent to all State Panels)
- 20/02/16 – from Dave Johnson, president of Historic Rally Club of NSW & ACT, applying for date of 19-20/08/16 for a TRE, the Southern Mountains Trial Revisited. To include navigation, closed road sections and khanacrosses.
- 21/02/16 – from Ian Bigg advising of release of new CAMS Bulletins
- 22/02/16 – from David Mori confirming list of attendees to Rally Checker Course
- 22/02/16 – from Carlee Lulham regarding points allocation for RSS classes in 2015
- 23/02/16 – from Ian Bigg with revisions to Organiser's Manual
- 24/02/16 – from Barbara Anderson advising that CAMS technical are sourcing restrictor kits for NSW scrutineers
- 24/02/16 – from Stephen Horobin (ARCom) regarding current medical requirements for rallysprints in NSW and VIC
- 25/02/16 – from Heather Smith with press release for Hastings Rallysprint
- 25/02/16 – from Ian Bigg with preliminary event information for Rally of the Bay
- 27/02/16 – from Brett Middleton confirming North Shore Sporting Car Club will provide a club membership to the Navigating Competition winner
- 27/02/16 – from Chris Judge regarding protocol with identifying SOS points in a road book (when not linked otherwise to a tulip)
- 29/02/16 – from Barbara Anderson regarding changes to CAMS Expense policy for volunteers – Stewards expenses are only covered by CAMS if they are attending a State event
- 29/02/16 – follow up from Dave Johnson regarding application for a TRE on 19/20 August 2016.
- 29/02/16 – from John Careless regarding Urbenville Sprint Rally, on 28<sup>th</sup> May 2016. KF replied with no objections.
- 29/02/16 – from Treise Carey regarding entry for Caves Classic (new competitor, new CAMS licence)



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- 01/03/16 – from David Mori with communication regarding restructure of Rally Officials Licence
- 01/03/16 – from Robert Carle regarding multi-day rally on North Coast of NSW
- 06/03/16 – from Jason Giddins regarding documentation required to apply for a permit for S1 Rallysprints
- 06/03/16 – from Lee Murray regarding spectating at upcoming rallysprints
- 07/03/16 – from Chris Judge regarding RPL for Bronze Results Manager
- 07/03/16 – from Brett Middleton regarding door stickers
- 08/03/16 – from Chris Albert requesting information on FHR
- 08/03/16 – from Barbara Anderson about Stewards who are not prepared to cover their costs to attend non-State events
- 09/03/16 – from Toby Goldberg, with an idea for including competitor profiles on the RallyNSW website (which has been on the development list for 2 years)
- 14/03/16 – from Matt Rath with Rally Rego enquiry. Col Fletcher replied 14/3/16, Ben Pretty also replied 14/3/16.
- 15/03/16 – from Bob Carle with Press Release for Coffs Rallysprint.

## Outbound:

- 09/02/16 - from KF to Adrian Dudok informing him that the Friday Super Special Stage of the NatCap Rally would be included in the NSW itinerary.
- 09/02/16 – from LM to CAMS NSW with January Panel meeting minutes attached.
- 23/02/16 – from LM to all registered competitors in DRS, DRS4 and RSS with survey on Blue Range Rallysprint date.
- 24/02/16 – from EM via KF to Cynthia Smith offering award Certificates for use in Hastings RS.
- 01/03/16 – from MT to Col Trinder regarding Bronze Results Managers.
- 04/03/16 – from EM to Bob Carle seeking results of Coffs Coast RS for posting on website.
- 04/03/16 – from EM to organisers of Hastings RS seeking interesting info on the event to help promote it. They responded with info on camping.
- 04/03/16 – from EM to Mat Boorman of LCCC seeking interesting info on their RS event to help promote it. He responded with great feedback, particularly with reference to double entries.
- 14/03/16 – from KF to Ben Pretty regarding UVPs
- 15/03/16 – from EM to Cynthia Smith with seeded entry list for Hastings RS.

## 8. Chair's Report

- Nothing additional to report

## 9. Past Events

- 18/02/16 - Twilight Summer Rallysprint Rd 5



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- 28/02/16 – Coffs Rallysprint Rd 1 RSS. A good event. Third pass stopped due to incident. Full field of 30 started.
- 05/03/16 – Caves Classic Rd 1 DRS/HRS. 51 entries, 47 starters. Overall, event was well-run. Service park location was excellent, itinerary seemed to work reasonably well and the event ran to time. Excellent support of the event from officials, greatly appreciated by JS. 6 Pacenote crews started the event.
  - Two competitors were DNS due to restrictor issue and were given refunds. One of these voluntarily withdrew as his car had no restrictor. The other was measured at 36.1mm at regional scrutineering and failed to pass. Raises questions about tolerance thresholds with measurements, especially in a situation where the variance is non-material and could be caused by factors such as temperatures of measuring tools.
  - One competitor presented with an unsealed restrictor which he stated was 34 mm but was measured by the scrutineers to be much larger, possibly around 40 mm. He was offered a full refund but then re-presented his car with a 34 mm restrictor, and was then able to run. Concerns were raised over competitors at similar events with unsealed restrictors, and Panel agreed that these competitors should be rescrutineered over the course of the event.
  - A hump/dip was not called in the road book (was not picked up by the Checker, Clerk of Course or Course Cars) on the fourth stage. As a result, one competitor reported damage to his car resulting in a DNF after hitting the hump at high speed. JS has had ongoing discussions with the crew and understands that the issue has now been resolved as best the event organisers are able. The obstacle has been highlighted so that it will not be missed in future events.
  - Issue with communication with and procedures followed by Sweep/Recovery crews. JS to continue to discuss and resolve.
  - Serious accident in the final stage, with suspension failure causing a car to go off the road. Driver and Co-Driver suffered back injuries. Emergency procedure was followed immediately and worked well – the next car on scene stopped to assist, the following car was sent ahead to SOS point. Stage was stopped, FIV was sent in, and upon his recommendation, ambulances were called for both crew members. They were taken to hospital and are now at home recovering well. Final stage was cancelled and neutralised.

JS maintained a log of everything that occurred while dealing with that situation, which is something Panel should recommend all organisers do in similar events. To be included in the Organisers Manual.
  - Good pre-event publicity on Facebook via NSSCC and RallyNSW. Facebook engagement on RallyNSW page between 73 000 and 76 000 – highest results for a single event to date. Concerns were raised over potential harm caused by poor management of the social media account with such a high audience. CD to finalised document of standards and expectations for incoming media crews to follow. Dale Moscatt praised and thanked for his involvement in Media team.

## 10. Coming Events

- 17/03/16 – Twilight Summer Rallysprint Rd 6



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- 19/03/16 – Hastings Rallysprint RSS Rd 2. Thirty-three entries. RallyNSW has placed four novice co-drivers (found through the Ultimate Navigating Experience Competition) with drivers for the event. All crews entered are registered for the RSS.
- 02/04/16 – Rally of New England NSWRC Rd 1. Eighteen entries at this stage. RallyNSW media team is Adrian Coppin and Michelle Van Der Wilk (Ultimate Rally Navigating Experience Competition winner).
- 17/04/16 – Nabc Rallysprint RSS Rd 3.
- 07/05/16 – BP Clybucca Rally Rd 2 DRS/HRS.

## 11. Finance Report

- On budget for 2016 at this stage. Some transactions are not appearing on CAMS NSW reports. CS to follow up. CS to send letters and invoices to series sponsors.
- Reports are almost entirely up to date. CS to resolve queries with CAMS and distribute detailed reports.
- Again, issue of a lone bank account for Rally Panel/Rally NSW was raised. It would allow us greater visibility and accountability for incoming and outgoing funds, make it easier to reconcile transactions and also allow us to install a payment gateway on the RallyNSW website for things list registrations, merchandise sales, clock hire, vehicle numbers, tickets for presentation night, etc.

## 12. CAMS Reports (ARCom / State Exec)

- ARCom Report Meeting of 10/02/16.  
KF was in attendance as an invited guest and provided a report on recent activities of the Panel.  
Ross Tapper (WARAP) raised concerns regarding Club Rally Cars with modern engines. KF to circulate further details on that issue, for continued discussion.  
RSS regulations still not final, main issue is around medical transport vehicle requirements.  
Next meeting 06/05/16.
- State Executive Report Meeting of 13/02/16.  
No representative from the NSW Rally Panel, but Col Fletcher in attendance. Nothing to report.

## 13. Rally NSW Working Group Report

Phone conference Thursday 11/02/16. Group consists of Charlie Drake, Katie Fletcher Michael Taylor and Adrian Coppin. Major challenge remains finding resources to assist at events, although some potential solutions were discussed and are being investigated.

Website still needs some significant updates.

Ultimate Rally Navigating Experience competition winner Michelle Van Der Wilk has spent a day out training on road books and pacenotes with Bernie Webb, her helmet and HANS have been supplied by VSport, her driving suit and boots will be ready to collect this weekend from Revolution Racegear, her CAMS licence has been organised, her club membership has been provided by North Shore Sporting Car Club, and she will be competing in her first event this



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Sunday, the Tin Bin Rallysprint in Canberra. She is producing videos of each step of the process, will be assisting the RallyNSW media team and will also be writing articles on her experience.

## 14. Registrations

Series co-ordinators to contact those who have entered events but have not registered and encourage them to do so, attaching Registration forms.

Series	March 2016	Feb 2016	Nov 2015
NSWRC	69	28	88
DRS	61	15	64
DRS4	18	7	37
HRS	9	0	5
RSS	89	48	84
PRS	14	4	37
Total	144		

## 15. General Business

- DRS/RSS survey re Brindabella Stages and Blue Ranges Rallysprint running on the same weekend. Of 111 registered competitors surveyed, only 20 responded. 10 would do DRS, 3 RSS, 3 both, 4 neither. Only three of those who responded were actually registered for both series and two of those would enter both, the other would if finances permitted. One who responded with both is only registered for RSS and enquired as to whether a RSS vehicle would be permitted to enter the DRS event under their regs. Hence, running both events on the same weekend should not compromise competitor entries.

Motion to accept the new date for Blue Ranges Rallysprint. Moved SH. Seconded MH. All in favour. CARRIED.

- NSW Checker's Training Program. CAMS had a face-to-face session on 25 February run by Adrian Stafford. All checkers are expected to attend one of these training programs. For regional checkers, CAMS had an expectation that an accredited checker/trainer would travel to regional areas to train Checkers who could not attend this evening. KF proposed an on-line program instead, including video footage of the presentation by Adrian Stafford, which was agreed by CAMS. Strong agreement that this is a training program which should be established nationally by CAMS – NOT the responsibility of State Panels. However, given the urgency around the program, NSWRP will create it (ideally in collaboration with other states). KF to contact other state panels in order to co-ordinate on-line program.
- Seeding Lists. New system for seeding is being used for 2016. EM suggested that list on website be updated every six months. EM to circulate updated list to the panel after each event. JS, MT and SH to be actively involved in the discussion.
- Pointscore Anomaly. MT raised issue regarding pointscore requirements documented in Competition Conditions, as wording could have two interpretations. Agreed that either



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interpretation will produce a correct calculation, provided it was employed consistently throughout the year. MT to use the calculation that is easiest to execute and train TW on updating pointscores.

- An application was received from Dave Johnson, president of Historic Rally Club of NSW & ACT, for date of 19-20/08/16 for a TRE, the Southern Mountains Trial Revisited. To include navigation, closed road sections and khanacrosses. Approved.
- CAMS now require all rallies and rallysprints to have a Bronze Results Manager. There are few accredited, and the Panel agrees that at rallies and rallysprints the “Results Manager” is primarily performing data entry, and therefore Bronze accreditation is not necessary, especially given the amount of supporting documentation that is available and the results systems that have been developed. The requirement is going to cause problems (and already is causing problems) for events, especially in the short term. MT has emailed Col Trinder (ARCom) to discuss the matter further, need to follow up.

## 16. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 10:23 pm.

Next Face-to-Face Meeting: TBA.  
Next Teleconference: Tuesday 5<sup>th</sup> April at 7:30 pm.

## 17. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and KF for posting on <http://www.rallynsw.com.au/>



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## 18. Action Points

Item	Responsibilities	Timeline
2015-29. Article for website with an overview on how to apply for Department of Sport and Recreation Grants for car clubs and event organisers.	MT	Very Close
2015-38. Update 100-day letter to include suggestions about running media days the week prior to the event.	KF	Ongoing
2015-40. Follow up with sticker supplier re new material and adhesive. New supplier now being sought.	JS	Ongoing
2016-2. Reply to Glynn Elliot re: his request to change engines on his Sprinter. ?run as club rally car.	CD/LM	February
2016-9. Investigate running co-driver training sessions at some Rallysprints and Eastern Ck RS throughout the year.	KF	Ongoing
2016-10. Upload National Touring Code and NSW Standing Bulletin 1 to RallyNSW website.	KF/LM	Ongoing
2016-11. Amend Scrutineering forms and Supp Regs to cover Turbo restrictors and Fuel.	KF	ASAP
2016-12. Review of Organisers' Manual – to be discussed at April meeting.	ALL	ASAP
2016-13. Make contact with Stu Wilkins regarding restrictors and by whom he was instructed to refuse entry to non-compliant restrictors.	MH/KF	ASAP
2016-14. Submission to ARCom regarding restrictors and what element of tolerance on measurements accepted, taking into account temperature etc. How much discretion does the scrutineer have.	MH/KF	28 Apr
2016-15. Contact CAMS regarding restrictors. How are tools supplied by scrutineers to be calibrated, as CAMS have supplied none.	MH/KF	ASAP
2016-16. Report for State Exec regarding issues around competitor with unsealed restrictor at Caves Classic.	JS	ASAP
2016-17. Discuss and seek clarification on actions of Sweep and Recovery crews at Caves Classic Rally.	JS	ASAP
2016-18. Include recommendation of keeping detailed log of all decisions and communications in event of emergency situation in	KF(via CF)	ASAP





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Organisers Manual.		
2016-19. Document standards, procedures and expectations for incoming media crews with Rally NSW.	CD	20 May
2016-20. Letters of thanks and 2016 invoices to be sent to Series' Sponsors.	CS/CD	5 Apr
2016-21. Review and consideration of Club Rally Car regulations and practical implications.	ALL	28 Apr
2016-22. Confirm with Adrian Coppin and Mat Boorman changes to date of Blue Range Rallysprint. Update calendars.	KF	ASAP
2016-23. Update calendar to include new TRE, Southern Mountains Trial Revisited.	KF	ASAP
2016-24. Contact other States re plans for Checkers Training.	KF	ASAP
2016-25. Create online information and assessment program for regional Checkers.	KF	ASAP
2016-26. Continued developed of seeding system.	EM	Ongoing
2016-27. Update pointscore and train TW.	MT	5 Apr
2016-28. Further discussion with ARCom regarding Bronze Results Managers.	MT/KF	Ongoing

## 19. List of Attendees

Panel Member	Meetings	Reason
Katie Fletcher	3/3	
Charlie Drake	2/3	6
Wayne Elven	1/3	9 6
Chris Giddins	3/3	
Michael Harding	1/3	9 9
Stephen Hodgkin	2/3	9
Lui MacLennan	2/3	6
Ernie Martin	3/3	
Caroline Sparkes	3/3	
John Sparkes	3/3	
Michael Taylor	3/3	



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Tim Wilkins	3/3	
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## Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work