



NSW Rally Panel

Wednesday 5th April 2017
By teleconference

MINUTES

1. Attendees

Present:

Lui MacLennan (LM), Ernie Martin (EM), Carol Sparkes (CS), John Sparkes (JS), Tim Wilkins (TW)

CAMS Personnel:

Nil

Observers/Visitors:

Adriana Pallister (AP), Jim Gleeson (JG)

2. Opening / Welcome / Confidentiality

The Acting Chairman, John Sparkes, declared the meeting open at 7:32 pm and welcomed all attendees.

3. Apologies

Brett Middleton (BM)

4. Minutes of Previous Meeting

Motion: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 8th March as being a true and accurate record of the meeting."

Moved: EM Seconded: CS All in favour, CARRIED.

5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

6. Decisions made by email vote between meetings

Motion: That the NSW Rally Panel approves the revised course at Sydney International Dragway to be used for the Volksmuller Rallysprint on 21st May 2017.

Moved: LM Seconded: JS. All in favour, CARRIED.

7. Correspondence

Inbound:

- 04/03/17 – from Lyndon Buttolo re media pass for 2018 RNE. Forwarded to organisers of RNE.
- 06/03/17 – from Katie Philps of CAMS with details of B17/006 Rally/Road NRC Appendix F; Energy Absorbing Safety Foam, Updated NRC and Schedule R.
- 08/03/17 – from Trent Price of CAMS re verbal report on conditions at HDCC Hampton track, expecting the Panel to act on this. KF replied that this was out of our scope as no members of the Panel are accredited Track Inspectors.



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- 10/03/17 – from KF with forwarded message from CF re Panel Standing Orders (updated February 2017) and annual awards.
- 10/03/17 – from KF (via Judyth Humphreys) with CAMS Stewards allocations.
- 13/03/17 – from Ben Pretty of CAMS with new secure on-line registration process for NSW competitors. All paper forms with credit card details now removed from RallyNSW website removed and replaced with link to CAMS registration page.
- 21/03/17 – from Chris Higgs, enquiring as to location of his 2016 Pacenote Series trophy.
- 21/03/17 – from Matt (CAMS NSW) regarding registration at RNE by competitor without credit card. CS to follow up.
- 22/03/17 – from James Finniss of Cloud Host (RallyNSW website and email hosting) re monthly credit card payment rejection. LM following up with CAMS for direct payment by them. Darryl Ferris from CAMS organised an annual invoice to be paid directly by CAMS after approval by the Panel.
- 30/03/17 – from Col Fletcher, tendering his resignation from the Panel – effective immediately.
- 05/04/17 – from Richard Opie, Clerk of Course for Rally New England, outlining costing for use of RallySafe. NESCC charged competitors \$100 for units and subsidised \$106 each. May have to consider charging \$200 in future.

Outbound:

- 09/03/17 – from EM to Scott of CHDSCC, offering financial support for their Rallysprint, should they not break even, as discussed at panel meeting.
- 17/03/17 – from JS to potential sponsor of 2017 RSS.
- 30/03/17 – from JS to Mick Harding with Agreement for sponsorship of DRS by Techworkz.
- 05/04/17 – from Panel to CAMS with State Executive report.

8. Past Events

- 19/02/17 – Nabitac Rallysprint – 37 entries, many of which were club members with unregistered vehicles.
- 04/03/17 – Rally New England – 31 starters, 5 mechanical DNFs.
- 12/03/17 – Johanson Bros Motorsport Rallysprint. 16 entries, 9 DNFs.
- 25/03/17 – Hastings Rallysprint – Postponed. To meet 11 April to discuss new date.

9. Coming Events

- 08/04/17 – Caves Classic. 41 entries. Sponsorship deal with Singleton Automotive. 1st round of DRS/HRS, also a pacenoted section.
- 20/05/17 – Volksmuller Gravel Rallysprint. Clerk of Course Brett Middleton.
- 27/05/17 – Nat Cap Rally. LM wrote to Adrian Coppin re conditions for NSW competitors.



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10. Finance Report

- No update from CAMS.
- New Registration system through CAMS website working well.

11. CAMS Reports (ARCom / State Exec)

- ARCom Report – Meeting of December. Meeting of Feb 8.
 - Draft NRC to be sent to state panels 1 April.
 - Proposed ARC Competition Structure for State Competitor Involvement. ARC2 - listing three options for a second tier competition within the Australian Rally Championship from 2017
- State Executive Report - Meeting of 11th February. Nothing of interest to Rally Panel. Next meeting 8 April.

12. RallyNSW

- No report tabled.

13. Registrations

Series	April 2017	March 2017	November 2016
NSWRC	49	45	97
DRS	53	29	83
DRS4	17	16	28
HRS	14	8	12
RSS	59	54	118
PRS	N/A	N/A	29
Total Registrations	119 individuals	91 individuals	212 individuals, 368 total

14. General Business

- Hampton Motorsport Park inspection.
- Sponsorship – JS chasing fees in arrears.
- 100 day letter.
- On-line CAMS form for registrations. Now live, JS drafted letter of acceptance.
- CloudHost invoicing. No longer monthly on private credit card. CAMS to pay annually, direct to CloudHost. Panel to approve payment and forward to CAMS NSW.
- Thanks to Katie Fletcher for her contribution to the NSW Rally Panel and RallyNSW.



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- Additional panel members. Jim Gleeson, Brett Middleton & Adriana Pallister. Need bio's for website. Division of duties.
- NatCap for RCNSW entries – Regs to be published 9 April. LM contacted Adrian Coppin for clarification.
- Start a list of things for organisers to do to be sent when we know the calendar. Eg Content for website, Entry List, Seeded Start List, Results, Pre & Post Event Reports etc ??100 day letter. Contact KF to see if she has a draft.
- An application was received from Brett Middleton, Clerk of Course Volksmuller Rallysprint, to revise the course. Pre-event checkers report, written by Peter Harris, has been sighted and the Panel therefore endorses this track layout. This matter was resolved by email vote.
BM has also requested that the 2017 NSW Rally Conditions Clause 2.2 be changed to state L2S licence as the minimum requirement when running a RS1 Rallysprint. The Panel considers this change to be unnecessary, as the Volksmuller Rallysprint may have two components, one as a Series event requiring Clubman licence and one a non-Series event requiring a 2S licence.
- Queries raised by Brett Middleton:
 - Need to be sure all dates for the 3 series are up to date and promoted on RallyNSW, FB and other club sites.
 - Need to promote benefits of registering other than to score points. What other benefit is there? Discounts? Any other?
 - Registered teams.
Are they communicated with? Letter of acceptance of registration.
Separate to other methods to make them feel special? More communications. AP to mail-chimp competitors.
 - Sponsorship
Need someone in control and leading, which Brett has volunteered to do.
Needs past data and past deals and what deals are in place now?
Are all past deals wrapped up and paid?
Existing \$\$ - we need to spend it!
What commitments were made to each past or current sponsors?
What budget per series gets the \$\$ (ie if State series gets the most income sponsorship then as a % that should have the most spent)
Approve some \$\$ with John McCredie (even say \$500 per event that can be added to by each event is better than nothing) - Note \$500 may get nothing, depending on where the event is held.

15. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 8:40 pm.

Next Face-to-Face Meeting: TBA.
Next Teleconference: Wednesday 3rd May at 7:30 pm.

16. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>



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17. Action Points

Item	Responsibilities	Timeline
2016-10. Upload National Touring Code and NSW Standing Bulletin 1 to RallyNSW website. Unable to reconcile with NRAC, suggested new event name and drop Touring Assembly name which has inappropriate guidelines under FIA.	LM	Ongoing
2016-39. KF to review 100 day letter to organisers. LM to contact KF.	LM	2017
2016-40. MT to locate revised rules for Bronze Results Manager requirements. Discussed at May ARCom meeting – “The issue is to be taken up with the AOC.” Still no discussion at AOC by 18/08/16 minutes. MT to contact Fro Horobin to follow this up.	MT/LM	ASAP
2016-43. Process for Checker nominations. CS to circulate list of registered competitors for RP to review, suggest appropriate people for the role and approach them. Previous competitors also to be canvassed. Several potentials to be approached. EM – Peter Neal is happy to & Jim Gleeson likely. JS – Andrew Benefield a yes. KF spoke to Bernie Webb. TW to speak to Neal Bates and Coral Taylor. Need to follow up with CAMS info on training module.	EM	ASAP
2016-51. Investigate possibility of reflective material for SOS signs. Decided not to pursue.		Complete
2016-56. Contact David Healey, chair of Scrutiny Panel regarding regional scrutineering, issue with scrutineering own car. AP to contact KF.	AP/KF	Ongoing
2017-01. Contact sponsorship sourcing professional. BM to coordinate.	KF	Complete
2017-02. Contact organisers of Clybucca Rally to sort out entry payments by competitors. JS has endeavoured to contact CoC. EM to contact Bernie Keast. JS to contact competitor.	KF/JS/EM	Complete
2017-03. Contact potential Pointscore & Seeding volunteers. Jim Gleeson to do both. KF to give details.	JG	ASAP
2017-04. Contact KF re trophies from 2016.	LM	
2017-05. Competitors registering for and entering DRS events with seeding >91.	JS	ASAP



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18. List of Attendees

Panel Member	Meetings	Reason
Katie Fletcher	2/2	Resigned
Col Fletcher	0/2	3 3 Resigned
Jim Gleeson*	1/3	
Lui MacLennan	3/3	
Ernie Martin	3/3	
Brett Middleton*	0/3	3
Adriana Pallister*	1/3	
Caroline Sparkes	3/3	
John Sparkes	3/3	
Tim Wilkins	1/3	6

* New Panel members JG, BM & AP joined the Panel at April meeting, hence missing two previous meetings

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work