



Wednesday 6th September 2017
By Teleconference

MINUTES

1. Attendees

Present:

Jim Gleeson (JG) Acting Chair, Ernie Martin (EM), Brett Middleton (BM), Adriana Pallister (AP) Acting Secretary

CAMS Personnel:

Nil

Observers/Visitors:

Nil

2. Opening / Welcome / Confidentiality

The Acting Chair, Jim Gleeson, declared the meeting open at 7:32 pm and welcomed all attendees.

3. Apologies

John Sparkes, Chair (JS), Lui MacLennan, Secretary (LM), Carol Sparkes, Treasurer (CS)

4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held face-to-face at Blacktown on Saturday 5th August as being a true and accurate record of the meeting."

Moved: Brett Middleton, Seconded: Ernie Martin. All in favour, CARRIED.

5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

6. Decisions made by email vote between meetings

MOTION: to support the decision regarding ARCOM approving a change to the PRC regulations to permit the replacement of a sub-frame (or otherwise known as a cross-member) that is fixed by fasteners to the body shell, monocoque or chassis and to effect the changes to the Group 3 – PRC regulations appropriately. Those in favour: LM, JS, BM, EM, AP, JG. CARRIED.

MOTION: to send out the RallyNSW survey as soon as possible. Those in favour: BM, LM, JG, CS, EM, JS. CARRIED.

7. Correspondence

Inbound:

- 05/08/17 – from John Sparkes with Checker's report for Minidulla Rally.
- 07/08/17 – from Jake Bryant of CAMS regarding changes to Group 3 – PRC – regulations.
- 08/08/17 – from Matt at CAMS NSW, requesting a copy of draft NRC for their motorsport department to review.
- 09/08/17 – from Bernie Keast of KSCC with documents for Barraganyatti Hut RS.
- 20/08/17 – from Ross Runnels with response to comments from Rally Panel NRC Review.
- 21/08/17 – from CAMS NSW with Agenda etc for State Council meeting on 26 August. Includes ARCom discussion paper generated by JS re time scale of changes to vehicle eligibility or apparel.
- 23/08/17 – from CAMS NSW with State Council Meeting Reports.
- 24/08/17 – from Michael Hicks regarding the Provisional NSW Touring Code.
- 25/08/17 – from Debbie Quirk with a clock order form for the Bondo Rallysprint.
- 30/08/17 – from Jeff Edwards who is a producer with the agency HOST, Sydney. Enquiring about a closed rally track he could hire close to Sydney.
- 30/08/17 – from Ian Bigg with a request for clocks for the Coffs State Round. 5 Clocks needed for the Service Park Controls and Organisers.
- 30/08/17 – from Andrew Kohler, Secretary of the Mini Dulla DRS. Provided the Supp Regs and Entry Form documents for the event.
- 31/08/17 – from Sarah Sykes of the Atura Hotel, Blacktown. Attachments include the contract to sign and invoice for the deposit amount for the 2017 Presentation on the 20/01/18.
- 05/09/17 – from Dave Ballard, Clerk of Course of the Kosciuszko Automotive Monaro Stages DRS. Provided the Supp Regs, Entry Form and Service Registration documents for the event.

Outbound:

- 05/08/17 – from LM to CAMS NSW with July Rally Panel Minutes.
- 08/08/17 – from LM to Atura Hotel Blacktown regarding booking for 2017 Presentation Night.
- 14/08/17 – from AP to all competitors with details of imminent events.
- 18/08/17 – from JS to Ross Runnels with comments (JS & LM) on NRC Review.
- 18/08/17 – from LM to Barry Ferguson representing 2WD Championship trophies.
- 18/08/17 – from JS with Report from the NSW Rally Panel to CAMS State Executive.
- 20/08/17 – from CS to CAMS NSW re anomalies in July Levy Account report.
- 05/09/17 – from AP to Atura Hotel Blacktown regarding completing paper work and payment for the 2017 Presentation Night.
- 05/09/17 – from AP to BM – forwarded Jeff Edwards email mentioned above for Brett to handle.
- 05/09/17 – from AP to Ian Bigg. Emailed Ian the clock order form to fill out and requested he then send the copy of the form to info@rallynsw.com.au and Richard Houghton.

8. Past Events

- 12/08/17 – AMH Automotive Group Rally of the Bay. Rd 3 NSWRC.
- 19/08/17 – Hastings Rallysprint. Rd 5 RSS.
- 26/08/17 – Myall Stages. Rd 3 DRS/HRS.

9. Coming Events

- **10/09/17 – Barraganyatti Hut Rallysprint. Rd 6 RSS:**
Cancelled due to Forestry NSW not allowing the event to run due to the dry conditions and high fire danger in the area. The event will not be rescheduled.
- **23/09/17 – Minidulla. Rd 4 DRS:**
Supp Regs are out and entries are open.
- **21/10/17 – Clybucca Rally. Rd 5 DRS:**
Awaiting event documents.
- **04/11/17 – Monaro Stages. Rd 6 DRS:**
Supp Regs are out and entries are open.
- **08/11/17 – Kennards Hire Rally Australia. Rd 4 NSWRC:**
BM in contact with the event organisers for the ceremony details and service park schedule. BM in contact with organisers about the event format in general. The event is moving forward. Supp Regs are in the process of being finalised. BM has confirmed with Adrian Coppin that NSW State Competitors can be regionally scrutineered.

10. Finance Report

- The Treasurer – CS is absent. CS has been in email contact with CAMS to query why the Levy Fund documents do not show all the July amounts. Awaiting response.

11. CAMS Reports (ARCom/State Exec)

- ARCom Report – 2nd August, 2017. Minutes available on the CAMS website.
- State Executive Report – Minutes from the 7th June, 2017 are available on the CAMS website. JS attended the meeting.

12. RallyNSW

- Report tabled as per the State Executive Minutes from the 7th June, 2017 meeting. Included in the minutes of the meeting available on the CAMS website.

13. Registrations

| Series | September 2017 | August 2017 | November 2016 |
|---------------------|-------------------------------|-------------------------------|-------------------------------|
| NSWRC | 64 | 62 | 97 |
| DRS | 76 | 74 | 83 |
| DRS4 | 24 | 23 | 28 |
| HRS | 20 | 19 | 12 |
| RSS | 66 | 65 | 118 |
| PRS | | | 29 |
| Total Registrations | 156 individuals, 250 total | 143 individuals, 243 total | 212 individuals, 368 total |

14. General Business

- Review of National Rally Code – comments from Panel sent to Ross Runnels. Ross replied with comments. NRC document circulated at the FTF meeting. JS and LM sent comments to Ross Runnels. More information when JS and LM return. LM in correspondence with various people about the National Touring Code. Action item 2016-10 is ongoing.
- Barry Ferguson 2WD Championship past winners determined and trophies to be updated after 2017 final. LM has passed the information to EM. EM will finalise this and will include the 2017 Champions and have them ready for the 2017 Presentation night. Action item 2017-25 is complete.
- Competitor survey – BM and AP working to get the survey finalised ASAP. BM and AP to pick the right time to publish the survey. Action item 2017-11 is ongoing.
- 2018 Conditions - The document has been updated by LM after the FTF meeting and the document has been circulated to all NSW Panel Members. Requires wording added to explain the scoring of the heats (Action item 2017-31 is ongoing). East Coast Classic Rally Series information also needs to be added to the 2018 Competition Conditions.
- 2018 Calendar. JS has emailed his latest draft version. The ARC calendar is not out yet so this could change the calendar. Amsag have provided the dates for their events in 2018. The calendar cannot be finalised until ARC dates are in.
- JG had a call from a competitor who wanted to volunteer to join the NSW Rally Panel. The details of the competitor will be kept on record as a potential candidate for 2018.

15. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 8:44 pm.

Next Face-to-Face Meeting: TBA.
 Next Teleconference: Wednesday 4th October at 7:30 pm.

16. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

17. Action Points

| Item | Responsibilities | Timeline |
|---|------------------|-----------|
| 2016-10. Upload National Touring Code and NSW Standing Bulletin 1 to RallyNSW website. Unable to reconcile with NRAC, suggested new event name and drop Touring Assembly name which has inappropriate guidelines under FIA. | LM | Ongoing |
| 2016-39. KF to review 100 day letter to organisers. LM to contact KF. | LM | Ongoing |
| 2016-43. Process for Checker nominations. CS to circulate list of registered competitors for RP to review, suggest appropriate people for the role and approach them. Previous competitors also to be canvassed. EM has accessed the checkers list and has added Peter Neal & Jim Gleason. JS – Andrew Benefield a yes. KF spoke to Bernie Webb. TW to speak to Neal Bates and Coral Taylor. Need to follow up with CAMS info on training module. CAMS course must be completed. Maybe an online module may be instituted. Determine when & where next course is. EM is still in contact with CAMS regarding the course details. EM has sent the list to AP. AP has added the Checkers list to the website under the Organisers Menu. | EM | Ongoing |
| 2016-56. Contact David Healey, chair of Scrutineering Panel regarding regional scrutineering, issue with scrutineering own car. JS drafted Scrutineering Guidelines to be sent through to all scrutineers. AP to send out Scrutineering Guidelines to all Regional Scrutineers. | AP | September |
| 2017-08. To discuss information etc sent to registered competitors. Contact when registering. Contact prior to individual events. Include results, video links, stories & upcoming events. Also includes link to surveys after each event. AP to make the info sent to registered competitors a priority. | BM/JS/AP | Ongoing |

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| 2017-11. Survey competitors prior to 2018 Conditions meeting. To be returned three weeks after distribution. AP has not published the survey so the due date has been changed. The survey is ready for AP and BM to go through for a final check and to be published ASAP. | AP/BM | September |
| 2017-13. GoFundMe - BM has decided to go forward with this. AP to create new email address: gofundme@rallynsw.com.au . so the account can be set up. | BM/AP | Ongoing |
| 2017-14. Contact organising clubs with information on what RallyNSW is doing on DRS and NSWRC events re promotion and video. Banners, start arch etc. | JS/BM | Ongoing |
| 2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. | JG | Ongoing |
| 2017-16. Write information for website regarding process for renewing Rally Rego. | JS | Ongoing |
| 2017-19. How to attract volunteer officials. Improve website accessibility. | BM/AP | Ongoing |
| 2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details. | AP | Ongoing |
| 2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying with NSW Competition Conditions. | JS | Ongoing |
| 2017-22. Seeding list to be finalised by Narooma. JG is very close to completing the seeding list. | JG | September |
| 2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. | BM | Ongoing |
| 2017-24. Contact Bathurst National Motor Racing Museum to update NSWRC honour board. Emailed 6/7. Phoned 01/08. Emailed details and hoping to get it updated locally and invoice panel. Have yet to have response. | LM | Ongoing |
| 2017-25. Update perpetual trophies for Barry Ferguson 2WD NSWRC. EM has the trophies, previous winners have been determined. To be engraved when 2017 champions finalised. | EM | Complete |
| 2017-26. Contact Adrian Stafford to obtain checkers video. | EM | August |
| 2017-27. Update email data base of competitors, directors, scrutineers, checkers etc | BM/AP | Ongoing |



NSW Rally Panel



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| 2017-28. Introduce regular survey to competitors after each event. BM has set up unique surveys for each event. BM to continue to follow with communication to rally organisers and discussion of survey answers. This is working effectively and will be continued for each series event. | BM/AP | Ongoing |
| 2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw. | JS | August |
| 2017-30. Contact Barry Ferguson to present 2WD trophies for 2017. Barry contacted – yet to reply. | LM | Ongoing |
| 2017-31. Provide Lui with wording for scoring state rounds as two heats for adding to Comp Conditions. Organisers to provide results in appropriate format. Research the wording in VIC Championship Competition Conditions. | All | Ongoing |
| 2017-32. Email clubs the document: Application for 2018 Rally Event Date to remind them to officially apply for dates for the 2018 calendar. | AP | Ongoing |
| 2017-33. Sign contract and pay deposit to Atura Hotel Blacktown for the 2017 Presentation Night. | AP | 07/09/17 |

18. List of Attendees

| Panel Member | Meetings | Reason |
|--------------------|----------|-----------|
| Jim Gleeson* | 6/9 | 6 |
| Lui MacLennan | 8/9 | 6 |
| Ernie Martin | 9/9 | |
| Brett Middleton* | 5/9 | 3 6 |
| Adriana Pallister* | 7/9 | |
| Caroline Sparkes | 8/9 | 6 |
| John Sparkes | 8/9 | 6 |
| Tim Wilkins | 4/9 | 6 9 3 3 9 |

* New Panel members JG, BM & AP joined the Panel at April meeting, hence missing two previous meetings

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work