

Wednesday 4<sup>th</sup> October 2017  
By Teleconference

## MINUTES

### 1. Attendees

#### Present:

John Sparkes (JS) Chair, Carol Sparkes (CM), Jim Gleeson (JG), Ernie Martin (EM), Brett Middleton (BM), Adriana Pallister (AP) Acting Secretary

#### CAMS Personnel:

Nil

#### Observers/Visitors:

Nil

### 2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:33 pm and welcomed all attendees.

### 3. Apologies

Lui MacLennan, Secretary (LM)

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 6<sup>th</sup> September as being a true and accurate record of the meeting."

Moved: BM, Seconded: JG. All in favour, CARRIED.

### 5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

### 6. Decisions made by email vote between meetings

MOTION: Offer from Debbie Quirk & the Wagga District Car Club to raise the Bondo Rallysprint event back to State level. The date still remains the same as Minidulla.

Those in favour: Nil. Those not in favour: JG, BM, AP. DENIED.

MOTION: To endorse Martin Holberton as the Course Checker for the Bondo Rallysprint on the 23/9/17 in the absence of Adrian Dudok. Those in favour: EM, JS, AP, LM, JG. CARRIED.

MOTION: Discussion paper for FHR - NSW response to QRP discussion paper. To approve document created by JS to present to ARCom. Those in favour: LM, BM, AP, EM. CARRIED.

## 7. Correspondence

### Inbound:

- 07/09/17 – from CAMS NSW Office with unconfirmed minutes from the CAMS NSW/ACT State Council Meeting on the 26/08/17.
- 07/09/17 – from CAMS NSW Office with minutes from the CAMS NSW/ACT State Council Executive Meeting on the 26/08/17.
- 07/09/17 – from Sarah Sykes from Atura Blacktown confirming the Rally NSW Presentation night event on 20th January 2018. Including Deposit receipt.
- 08/09/17 – various emails from State Council Executive members reviewing wording in the State Council Executive Meeting Minutes.
- 08/09/17 – from CAMS NSW Office with reminder for Panels to provide reports and draft minutes in a timely manner.
- 11/09/17 – reply from Matt from the CAMS Office informing AP that the Minutes will be distributed to the State Executive and uploaded onto the CAMS website.
- 12/09/17 – from Anna-Lisa Xenos from Barcode Australia informing AP that the numbers had been sent for the MiniDulla Rally
- 15/09/17 – from Andrew Kohler, Minidulla Event Secretary with Minidulla entries so far.
- 20/09/17 – from Andrew Kohler, Minidulla Event Secretary with Minidulla seeded entry list.
- 22/09/17 – from D and J Ballard with Clock order for Monaro Stages Rally.
- 25/09/17 – from CAMS NSW Office RE: 2018 NSW Rally Championship - Online Registration Form. Asking when the NSW Rally Panel would like to close online registrations for the 2017 championships and open online registrations for the 2018 championships.
- 25/09/17 – from Brett Sutherland with documents for the Clybucca Rally.
- 26/09/17 – from Adrian Coppin with 2018 Event Application for Rally Australia to be part of the State Championship on the 16-18<sup>th</sup> November, 2018 and also a request from Motor Sport Australia to have a round of the State Championship in Coffs Harbour on the 1-3<sup>rd</sup> June, 2018. This event will be Round 2 of the Asia Pacific Round and Round 3 of the ARC.
- 26/09/17 – from Ben Semple from WAC with rallysprint dates at Awaba for 2018. Asking the panel to choose whatever date they need for a State Round event.
- 27/09/17 – from CAMS NSW Office RE: 2018 NSW/ACT State Panels - Expressions of Interest. Form attached.
- 28/09/17 – from CAMS NSW Office RE: next State Council Meeting and next State Council Executive Meeting to be held on the 14/10/17.
- 28/09/17 – from Martin Holberton with Post Event Checkers Report for the Bondo Rallysprint held on the 23/9/17.
- 01/10/17 – from Donna Douglas volunteering a team to officiate at the Canberra Rally, 2018.
- 02/10/17 – from Bernie Keast from Kempsey Sporting Car Club with date applications for the Clybucca Rally and the Barraganyatti Rallysprint for 2018.
- 03/10/17 – from Robert Carle from Coffs Harbour & District Sporting Car Club with a date application for a State Rallysprint event.

- 03/10/17 – from Michael Taylor thanking JS for forwarding the email from Donna Douglas.
- 03/10/17 – from Leon Kelly asking advice on what to category to apply for when filling out the media accreditation for the 2017 WRC event.
- 03/10/17 – from Martin Holberton with proposed dates for 2018 for Rally Des Femmes (1/12/18) and Narooma Forest Rally (21/7/18) and info on the NatCap event (still being discussed with CAMS).
- 04/10/17 – from Robert Carle to JS in response to his email requesting more space between events in 2018.

## Outbound:

- 07/09/17 – from AP to Sarah Sykes from Atura Blacktown with the signed contract and proof of deposit payment for the NSW Rally Panel Presentation event on the 20/1/18.
- 09/09/17 – from AP to CAMS NSW with Final August Rally Panel Minutes and Draft September Panel Minutes.
- 25/09/17 – from AP to JS – forwarded CAMS 2018 NSW Rally Championship - Online Registration Form email.
- 26/09/17 – from AP to Brett Sutherland from the Clybucca Rally. AP requesting some format changes to the Supp Regs and AP also created a fillable PDF Entry form for the event rather than the Word Document provided by the club.
- 03/10/17 – from JS to Adrian Coppin with response to the 2018 Date Application for both events specified above.
- 03/10/17 – from JS to Donna Douglas in response to her email volunteering to officiate.
- 03/10/17 – from JS to Martin Holberton in response to his email. JS also asked for 2018 dates to slot into the draft 2018 calendar.
- 03/10/17 – from JS to Robert Carle in response to his email for a ralliesprint date in 2018.
- 04/10/17 – from AP to Richard Houghton with Monaro Stages clock order.
- 04/10/17 – from AP to Ian Bigg and BM with the email from Leon Kelly asking for assistance.

## 8. Past Events

- **23/09/17 – Minidulla. Rd 4 DRS:**  
18 Entries. Well organised casual event. Roads in fantastic condition.

## 9. Coming Events

- **21/10/17 – Clybucca Rally. Rd 5 DRS:**  
Supp Regs are out and entries are open. Police Permissions are in.
- **04/11/17 – Monaro Stages. Rd 6 DRS:**  
Supp Regs are out and entries are open. The event is going well. The club has overcome the problems needed to run the shire roads. The club needs a lot of officials to run the event.

- **08/11/17 – Kennards Hire Rally Australia. Rd 4 NSWRC:**

Supp Regs have been published on the Rally Australia website and AP to upload to the Rally NSW website. Supp Regs and entries open today. State competitors cannot win the Kennards Cup prizes – competitors have to do the whole event to be part of the Kennards Cup. State competitors do not do the Super Special Stage due to the curfew set in place to run that particular stage. State competitors also do a shorter Nambucca Stage.

## 10. Finance Report

- The Treasurer, CS has been in email contact with CAMS and no financial documents are available.

## 11. CAMS Reports (ARCom/State Exec)

- ARCom Report – 2<sup>nd</sup> August, 2017. Minutes emailed to Panel Members.
- NSW/ACT State Council Minutes from the 26<sup>th</sup> August, 2017. Minutes emailed to Panel Members.
- NSW/ACT State Council Executive Minutes from the 26<sup>th</sup> August, 2017. Minutes emailed to Panel Members.

## 12. RallyNSW

- Report tabled as per the State Council Executive Minutes from the 26<sup>th</sup> August, 2017 meeting. Included in the minutes of the meeting. Minutes emailed to Panel Members.

## 13. Registrations

- CAMS have emailed the Rally Panel asking for dates to close the 2017 NSW Series Registrations and open the 2018 NSW Series Registrations. JS to inform CAMS that the 2017 Registrations will close after the last 2017 Series event and the 2018 Registrations will open at the same time.

Series	October 2017	September 2017	November 2016
NSWRC	65	64	97
DRS	78	76	83
DRS4	24	24	28
HRS	20	20	12
RSS	66	66	118
PRS			29
Total Registrations	157 individuals, 253 total	156 individuals, 250 total	212 individuals, 368 total

## 14. General Business

### • 2018 Calendar:

- JS has been working on the calendar. JS still has a few clubs to contact about event dates for 2018.
- The ARC calendar still has not been released. JS has been in constant contact with Adrian Dudok for a date for NatCap. JS to contact Michael Smith from CAMS to try and find out the ARC dates.
- Adrian Coppin has sent an application for the 2018 Rally Australia event to be included in the NSWRC.
- Motor Sport Australia have also sent an application for an event in Coffs Harbour on the first weekend in June 2018 and have asked if a NSWRC event can be included in the APRC/ARC event. JS has informed them that this event may not be approved as the date does not suit the NSWRC dates and is too close to other NSW rally events including the iconic AMSAG Bega event. It was the opinion of the Panel that this event should not be included on the NSWRC calendar in 2018.

### • 2018 Competition Conditions:

- The 2018 Competition Conditions are almost finalised. The ECCRS info has to be added to the 2018 conditions. The details for the new scoring system also have to be added. JG to research the way heats are scored in the VRC.
- JS to email another draft with the plan to have them finalised before the next meeting.

### • Seeding Lists:

- See Action Point 2017-22.

### • ECCRS:

- Conditions for the ECCRS are still being finalised. Vehicle classification will be kept very simple.
- Clubs will need to run the event under a multi-club permit so frontal head restraints will not be mandatory. It will be up to the event organisers as to whether pacenotes are available.
- ECCRS points scoring system will be the same as the State Series.
- The ECCRS has a registered website address and a Facebook page has been set up.
- BM has registered the "East Coast Classic Rally Series" business name. It needs to be transferred to CAMS. See Action Point 2017-33.

### • Panel Nominations for 2018:

- Reminder to Panel Members to nominate for a position on the panel in 2018.
- EM's workload has increased and he will not be nominating for next year. EM will see if he can ask anyone else from the Northern NSW clubs if they are interested in nominating for 2018. Thank you Ernie for all the work you have done during your years on the panel.
- JS particularly looking for people from the North Coast, South Coast and Canberra.

- **Avoiding Date Clashes:**
  - In the past, the panel has asked that all dates and date changes for any CAMS rally or ralliesprint event in NSW be approved by the panel. This worked and allowed for minimal date clashes. This procedure has not been followed in 2017.
  - JS to discuss with CAMS how this procedure can be put back in place for 2018.
- **2018 Launch Party and 2017 Presentation Night - 20/1/18:**
  - Katie Fletcher has volunteered to help organise it. AP and Katie to liaise and organise the event within budget. The NSW Rally Panel will provide a budget for the event.
  - AP and Katie to report to JS and BM.
- **2018 Sponsor Partnerships:**
  - BM working on Sponsorship deals for 2018.

## 15. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 10:19 pm.

Next Face-to-Face Meeting: TBA.  
 Next Teleconference: Wednesday 1<sup>st</sup> November at 7:30 pm.

## 16. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

## 17. Action Points

Item	Responsibilities	Timeline
2016-10. Upload National Touring Code and NSW Standing Bulletin 1 to RallyNSW website. Unable to reconcile with NRAC, suggested new event name and drop Touring Assembly name which has inappropriate guidelines under FIA.	LM	Ongoing
2016-39. KF to review 100 day letter to organisers. LM to contact KF.	LM	Ongoing
2016-43. NSW Event Checkers. EM still in contact with CAMS, particularly Sean Fitzgerald, regarding the checkers course details. EM to find some more volunteers.  BM to add a message to Facebook and Rally NSW Website to find volunteers. ARCom have updated the Rally Event Checkers forms and links. AP to add link to the Rally NSW site.	EM  Media: BM/AP	Ongoing
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers.	AP	This Week

<p>2017-08. To discuss information etc sent to registered competitors. Contact when registering. Contact prior to individual events. Include results, video links, stories &amp; upcoming events. Also includes link to surveys after each event. AP to make the info sent to registered competitors a priority. AP to add all Panel Members to Competitor database on the MailChimp email database.</p>	<p>BM/JS/AP</p>	<p>Ongoing</p>
<p>2017-11. Survey competitors prior to 2018 Conditions meeting. To be returned three weeks after distribution. AP has not published the survey so the due date has been changed. The survey is ready for AP and BM to go through for a final check and to be published ASAP.</p>	<p>AP/BM</p>	<p>This week</p>
<p>2017-13. GoFundMe - get approval from CAMS after it has been researched how the process works.</p>	<p>BM</p>	<p>Ongoing</p>
<p>2017-14. Contact organising clubs with information on what RallyNSW is doing on DRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey.</p>	<p>JS/BM</p>	<p>Ongoing</p>
<p>2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training.</p>	<p>JG</p>	<p>Ongoing</p>
<p>2017-16. Write information for website regarding process for renewing Rally Rego. JS to speak to Ben Pretty at CAMS to get the RMS to update the form on their website (the form does not say that the rally rego paperwork has to be stamped and approved by either CAMS or AMSAG).</p>	<p>JS</p>	<p>Ongoing</p>
<p>2017-19. How to attract volunteer officials. Improve website accessibility.</p>	<p>BM/AP</p>	<p>Ongoing</p>
<p>2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details.</p>	<p>AP</p>	<p>Ongoing</p>
<p>2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying with NSW Competition Conditions and final dates and details for 2018. Also contact the Border Ranges event.</p>	<p>JS</p>	<p>Ongoing</p>

2017-22. Seeding List. JG has a seeding list finalised. JG looking at how the events have been weighted in the past after some queries were made about how the smaller MiniDulla field affected the Seeding numbers. JG used a weighting system to update the seeding list for the MiniDulla event. JG to apply the weighting system to some of the other events and see how the seeding number changes.	JG	Ongoing
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating.	BM	Ongoing
2017-24. Contact Bathurst National Motor Racing Museum to update NSWRC honour board. Emailed 6/7. Phoned 01/08. Emailed details and hoping to get it updated locally and invoice panel. Have yet to have response.	LM	Ongoing
2017-26. Contact Adrian Stafford to obtain checkers video. EM has sent an email to Sean Fitzgerald at the NSW CAMS Office. Have yet to have response.	EM	November
2017-27. Update email data base of competitors, directors, scrutineers, checkers etc.	BM/AP	Ongoing
2017-28. Add a “club contact details” column to the 2018 Draft Calendar spreadsheet and add this document to the Rally Panel Dropbox for Rally Panel Members to view only – not to be published.	JS	Ongoing
2017-28. Introduce regular survey to competitors after each event. BM has set up unique surveys for each event. BM to continue to follow with communication to rally organisers and discussion of survey answers. This is working effectively and will be continued for each series event. BM will include this info in the promotions package to be provided to event organisers.	BM/AP	Ongoing
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw.	JS	November
2017-30. Contact Barry Ferguson to present 2WD trophies for 2017. Barry contacted – yet to reply.	LM	Ongoing
2017-31. Wording for scoring state rounds as two heats for adding to 2018 Comp Conditions. Organisers to provide results in appropriate format. Research the wording in VIC Championship Competition Conditions.	JG	Ongoing
2017-32. Draft 2018 Competition Conditions. Email to Panel Members with the plan to have them finalised before the next meeting.	JS	October
2017-33. Transfer “East Coast Classic Rally Series” business name from BM to CAMS. Contact Ben Pretty to organise.	JS	October





# NSW Rally Panel



2017-34. ECCRS to be added as a series to the Rally NSW Website for 2018. Also needs to be added to the Series Registration online form.	AP/CS	December
2017-35. Discuss with CAMS the procedure needed to be put in place in 2018 that will allow the NSW Rally Panel to approve and date or date changes for all CAMS NSW rally and ralliesprint events.	JS	Ongoing
2017-36. 2017 Presentation Night and 2018 Launch Party. Contact Katie Fletcher. Obtain a list of sponsors who will get free tickets. BM to approach sponsors with offer of free tickets.	AP/JS/BM	November
2017-37. Add to the 2018 Competitions Conditions that any sponsor stickers provided must be applied to every competing vehicle. Supplementary Regulation Templates need to be updated to include the clause that series sponsors advertising must be on every vehicle regardless of whether the competitor is registered for a series or not.	JS/BM/AP	October

## 18. List of Attendees

Panel Member	Meetings	Reason
Jim Gleeson*	7/10	6
Lui MacLennan	8/10	6 6
Ernie Martin	10/10	
Brett Middleton*	6/10	3 6
Adriana Pallister*	8/10	
Caroline Sparkes	9/10	6
John Sparkes	9/10	6
Tim Wilkins	4/10	6 9 3 3 9 9

\* New Panel members JG, BM & AP joined the Panel at April meeting, hence missing two previous meetings

### Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work