

**Wednesday 6th December 2017
by Teleconference**

MINUTES

1. Attendees

Present:

John Sparkes (JS) Chair, Lui MacLennan, Secretary (LM), Jim Gleeson (JG), Ernie Martin (EM), Brett Middleton (BM)

CAMS Personnel:

Nil

Observers/Visitors:

Andrew Chapman (AC), John McCredie of OHM

2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:35 pm and welcomed all attendees.

3. Apologies

Tim Wilkins (TW), Carol Sparkes, Treasurer (CS), Adriana Pallister (AP)

4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 1st November as being a true and accurate record of the meeting."

Moved: BM, Seconded: JG. All in favour, CARRIED.

5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

6. Decisions made by email vote between meetings

Nil

7. Correspondence

Inbound:

- 01/11/17 – from Chris Lewis enquiring as to whether the ECCRS would be interested in a Whitsunday based event. JS replied.
- 03/11/17 - from Robert Carle requesting more space between events in 2018.
- 06/11/17 – from David Stephens with Post Event Checker’s report of Monaro Stages.
- 06/11/17 – from Mike Cherry enquiring re 2018 Clubman series. AP replied.
- 06/11/17 – from Ron King enquiring re ECCRS and whether it will only be 2WD, non-turbo classics.
- 07/11/17 – from Matt of CAMS NSW with link to October minutes of State Council meeting.
- 09/11/17 – from Ross Runnells with final National Rally Code, to be released for 2018.
- 07/11/17 – from Judyth Humphreys, chair of Stewards Panel, requesting dates for 2018 events to facilitate stewards’ appointments. JS replied.
- 01/12/17 – from Ian Bigg regarding format of Rally of the Bay.

Outbound:

- 02/11/17 – from EM to CAMS NSW suggesting that due to the lack of information regarding Course Checkers training, the Panel would like to nominate Peter Neal, Jim Gleeson, Andrew Benefield and Ernie Martin as Course Checkers. These nominees would be mentored by placing them with experienced checkers.
- 08/11/17 – from JS to Michael & Erin Valentine, congratulating him on winning the 2017 DRS2.
- 08/11/17 – from JS to Jason Giddins & Katie Fletcher, congratulating them on winning 2017 DRS4.
- 08/11/17 – from JS to Andrew & John Crowley, congratulating them on winning 2017 HRS.
- 08/11/17 – from JS to Bruce McDougall & Kellie Pearce, congratulating them on winning the 2017 RSS.
- 22/11/17 – from JS to Ben Pretty & Matt at CAMS NSW with agenda for meeting with them on 23rd November to discuss Rally Panel business etc.
- 26/11/17 – from JS to Bryan van Eck and JG congratulating them on winning the 2017 NSWRC.
- 26/11/17 – from LM to Bathurst Motor Museum, requesting update of NSWRC honour board including 2015, 2016 & 2017. A local company, fifty8GEORGE, had quoted \$50 for two years. LM followed up with 2017 champions.
- 26/11/17 – from LM to CAMS NSW requesting 1st Wednesday of the month for 2018 Rally Panel teleconferences. Matt replied with approval. Do we want Jan?

8. Past Events

- 04/11/17 – Kosciuszko Automotive Monaro Stages. Rd 6 DRS: Most of the event on shire roads. Thirty-eight entries. Well-organised event. Very fast stages. Organisers are looking for other roads for 2018. Virtual chicanes were put to good use.

- 18/11/17 – Kennards Hire Rally Australia. Rd 4 NSWRC: State competitors treated well. Separate Service Park for state competitors. Roads in good condition. A serious incident happened when a Qld hit a bridge and ended upside down in the water. Spectators and officials were able to right the car. They deserve to be rewarded by CAMS, or recognised at the Presentation. There was also an issue with a significant hazard prior to a bridge.

9. Coming Events

- 20/01/18 – Presentation and Launch Party

10. Finance Report

- The Treasurer, CS will email updated financial reports on Friday 8 December. Need to take into account the costs for OHM at Rally Australia and Monaro Stages. Also costs for Presentation Night.

11. CAMS Reports

- ARCom Report – Summary of 11 October 2017 meeting available here <http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2017/ARCOM%202017%20Meeting%20Summary%20-%204%20-%2011%20Oct%20-%20Level%202.pdf>
Of interest, Rallysprint fees reduced. Revised NRC to be adopted 1/1/18 and final 1/1/19.
- NSW/ACT State Council Minutes from 14 October 2017 available here http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014_SC%20Minutes_Unconfirmed_Merged.pdf
- NSW/ACT State Council Executive Minutes from 14 October 2017 available here http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014_NSWSCE%20Minutes_Unconfirmed_Merged.pdf.

12. Registrations

- 2017 Registrations will close after the last 2017 Series event and the 2018 Registrations will open at the same time.

Series	November 2017	October 2017	November 2016
NSWRC	65	65	97
DRS	80	78	83
DRS4	24	24	28
HRS	20	20	12
RSS	66	66	118
PRS			29
Total Registrations	160 individuals, 255 total	157 individuals, 253 total	212 individuals, 368 total

13. General Business

- Rally of the Bay Proposal : Clerk of the Course hopes to effectively run two events – one pacenoted and one blind. Suggested that points allocation be split between blind and pacenoted competitors. Agreed that the Rally of the Bay be permitted to run a blind event and pacenoted event. Suggest a table with points for outright and category placings to be in the regulations. JS to follow up with Ian Bigg.
- 2018 Competition Conditions : Presented for ratification to State Executive meeting 6/12/17.
- 2018 Calendar : Complete except for Coffs RS and Hastings RS dates. Rally Australia to be confirmed for ECCRS.
- 2018 Launch Party 20 January – LM to circulate list of jobs.
- Face to face meeting 20 January at 10:00 at the Atura Hotel.
- Proposed Competitor forum – to invite competitors to come two hours early to have an informal chat prior to the party starting. To start at 4:00pm.
- 2018 Panel Membership and individual responsibilities. JS to circulate jobs to the existing and new members.
- Rally Panel rep on Scrutiny Panel. Decided against this but open the channels of communication. Suggest the Scrutiny panel have a scrutineer involved with on their panel.
- OHM proposal for NSWRC/ECCRS. John McCredie joined the panel discussion regarding media coverage and budget for 2018.
- Survey results satisfactory with a good response. Panel approves sharing the survey questions.
- JS thanked the panel for their involvement in 2017.

14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 10:37 pm.

Next Face-to-Face Meeting: Saturday 20th January at 10:00, Atura Hotel Blacktown.
Next Teleconference: Possibly 10th January at 7:30 pm. TBC.
Definitely Wednesday 7th February at 7:30 pm.

15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

16. Action Points

Item	Responsible	Timeline
2016-10. Upload National Touring Code and NSW Standing Bulletin 1 to RallyNSW website. Unable to reconcile with NRAC, suggested new name and drop Touring Assembly name which has inappropriate guidelines under FIA. Scott McGrath reported to LM that the Touring Code will be adopted for 2018 with Touring Assembly name changed to Navigational Touring Event.	LM	Complete
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. AP to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	AP/JS	Ongoing
2017-08. To discuss information etc sent to registered competitors. Contact when registering. Contact prior to individual events. Include results, video links, stories & upcoming events. Also include link to surveys after each event. AP to make the info sent to registered competitors a priority. AP to add all Panel Members to Competitor database on the MailChimp email database.	BM/AP/JS	Ongoing
2017-11. Survey competitors prior to 2018 Conditions meeting. To be returned three weeks after distribution. AP has not published the survey so the due date has been changed. The survey is ready to be published ASAP.	AP/BM	Complete
2017-14. Contact organising clubs with information on what RallyNSW is doing on CRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey.	JS/BM	Ongoing
2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS.	BM	Ongoing
2017-16. Write information for website regarding process for renewing Rally Rego. JS to speak to Ben Pretty at CAMS to get the RMS to update the form on their website (the form does not say that the rally rego paperwork has to be stamped and approved by either CAMS or AMSAG).	JS	Ongoing
2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details.	AP	2018
2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying	JS	Ongoing

with NSW Competition Conditions and final dates and details for 2018. Also contact the Border Ranges event. MMR dates locked in.		
2017-22. Seeding List. JG has a seeding list finalised. JG looking at how the events have been weighted in the past after some queries were made about how the smaller MiniDulla field affected the Seeding numbers. JG used a weighting system to update the seeding list for the MiniDulla event. JG to apply the weighting system to some of the other events and see how the seeding number changes. JG to contact Victorian seeding person (Peter Otzen). Victoria have a very similar system. Ongoing collaboration. Almost completed from Monaro Stages and then Rally Australia.	JG	13 Dec
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. BM has contacted but no response. To follow up.	BM	Ongoing
2017-28. Add a “club contact details” column to the 2018 Draft Calendar spreadsheet and add this document to the Rally Panel Dropbox for Rally Panel Members to view only – not to be published.	JS	Ongoing
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw.	JS	December
2017-32. Draft 2018 Competition Conditions. Email to Panel Members with the plan to have them finalised before the next meeting. Sent to State Exec for approval at meeting tonight.	JS	Complete
2017-33. Transfer “East Coast Classic Rally Series” business name from BM to CAMS. Contact Ben Pretty to organise.	JS	December
2017-34. ECCRS to be added as a series to the Rally NSW Website for 2018. Also needs to be added to the CAMS Series Registration online form.	AP/CS	December
2017-35. Discuss with CAMS the procedure needed to be put in place in 2018 that will allow the NSW Rally Panel to approve a date or date change for all CAMS NSW rally and rallysprint events. JS met with Ben Pretty. Panel does not have authority to approve dates outside series events. CAMS to consult with Rally Panel regarding date changes.	JS	Complete
2017-36. 2017 Presentation Night and 2018 Launch Party. Contact Katie Fletcher. Obtain a list of sponsors who will get free tickets. BM to approach sponsors with offer of free tickets. KF happy to help.	AP/JS/BM	Complete
2017-37. Add to the 2018 Competitions Conditions that any sponsor stickers provided must be applied to every competing vehicle. Supplementary Regulation Templates need to be updated to include the clause that series sponsors advertising must be on every vehicle regardless of whether the competitor is registered for a series or not.	LM/JS	Complete
2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter.	JS	ASAP
2017-39. JS to contact Dave Ballard regarding costs of media coverage.	JS	Complete



NSW Rally Panel



2017-40. Email CAMS requesting ARCom and State reports be placed on their website in a timely manner.	BM	Complete
2017-41. JS to contact Wayne Kenny/Brian Everitt regarding ECCRS as a multi-club event at Rally Australia in 2018. No response yet.	JS	Ongoing
2017-42. Canvas competitors regarding return to capacity classes in line with CAMS. Submission to ARCom required. AC to put something together for JS to discuss with ARCom.	AC	November
2017-43. JS to contact chair of Stewards Panel regarding 2018 calendar so that stewards may be allocated.	JS	Complete
2017-44. JS to contact chairs of other state rally panels to organise a teleconference.	JS	Ongoing
2017-45. LM to contact CAMS for January rally panel meeting on 10 January	LM	December
2017-45. EM to get Barry Ferguson trophies engraved.	BM	December
2017-46. AC to locate names of the rescue team at Rally Australia.	AC	ASAP
2017-47. JS to contact Ian Bigg regarding Rally of the Bay, pacenotes versus blind and points allocation.	JS	ASAP
2017-48. JS to update Conditions regarding ECCRS points in 15.2.4 Para 2 Eligibility for NSWRC needs changing from above 91 to all seedings. Cut off for seeding, particularly for CRS, after Rally Australia has been entered by JG.	JS	ASAP

17. List of Attendees

Panel Member	Meetings	Reason
Jim Gleeson*	9/12	6
Lui MacLennan	10/12	6 6
Ernie Martin	12/12	
Brett Middleton*	8/12	3 6
Adriana Pallister*	9/12	2
Caroline Sparkes	10/12	6 3
John Sparkes	11/12	6
Tim Wilkins	4/12	6 9 3 3 9 3 3 3

* New Panel members JG, BM & AP joined the Panel at April meeting, hence missing two previous meetings

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work