

**Wednesday 10<sup>th</sup> January 2018  
by Teleconference**

## MINUTES

### 1. Attendees

**Present:**

John Sparkes (JS) Chair, Lui MacLennan, Secretary (LM), Carol Sparkes, Treasurer (CS), Andrew Chapman (AC), Bethany Cullen (BC), Jim Gleeson (JG), Dave Gray (DG), Brett Middleton (BM), Adriana Pallister (AP), Andy Pierce (AP2), Tim Wilkins (TW)

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Ernie Martin

### 2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:32 pm and welcomed all attendees, especially our new members.

### 3. Apologies

Nil

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 6<sup>th</sup> December as being a true and accurate record of the meeting."

Moved: BM, Seconded: JG. All in favour, CARRIED.

### 5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

### 6. Decisions made by email vote between meetings

- MOTION : "That for NSWRC & ECCRS, full series points be allocated per heat. That is, 25 points to 1 point for outright, 15 points to 1 point for category and 10 points to 1 for class" All in favour, CARRIED.
- MOTION : "That the panel approve the attendance of Brett Middleton as our representative at the CAMS State Awards Dinner in February and also pay for Lisette Middleton to attend." All in favour, CARRIED.
- MOTION : "That the panel approve complimentary tickets to the presentation night for Andrew & Nicole Crowley in recompense for costs incurred for novelty awards." All in favour, CARRIED.

## 7. Correspondence

### Inbound:

- 07/12/17 – from AC to panel re RallyNSW amended engine class capacities.
- 08/12/17 – from Matt Anderson of CAMS confirming panel meeting dates for 2018 as 1<sup>st</sup> Wednesday of each month.
- 08/12/17 – from Matt Anderson calling for nominations for State awards.
- 12/12/17 – and others. Various correspondence from Sarah Sykes of Atura Hotel regarding Presentation Dinner.
- 12/12/17 – from Justin Potts enquiring about how to get involved in rallying. JS replied.
- 18/12/17 – from Stewards Panel chair, Judyth Humphreys with RSS and NSWRC series stewards reports and Regional Scrutineering audit.
- 18/12/17 – from Darren regarding rallying on P plates. JS replied.

### Outbound:

- Various housekeeping emails regarding presentation night function, trophy purchase, perpetual trophy retrieval, etc etc
- 14/12/17 – from BM to CAMS NSW regarding outstanding invoices.
- 15/12/17 – from LM to James Finniss of Cloudhost regarding email issues – not resolved.

## 8. Past Events

- Nil

## 9. Coming Events

- 20/01/18 – 2017 Presentation and 2018 Launch.
- 18/02/18 – Nabc Rallysprint. Rd 1 RSS.
- 04/03/18 – Coffs Rallysprint. Rd 2 RSS.
- 14/04/18 – Caves Classic. Rd 1 NSWRC, Rd 1 ECCRS, Rd 1 CRS/HRS.

## 10. Finance Report

- The Treasurer, CS has had no accounts from CAMS since October.

## 11. CAMS Reports

- ARCom Report – Summary of 11 October 2017 meeting available here <http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2017/ARCOM%202017%20Meeting%20Summary%20-%204%20-%2011%20Oct%20-%20Level%202.pdf>  
Of interest, Rallysprint fees reduced. Revised NRC to be adopted 1/1/18 and final 1/1/19.
- NSW/ACT State Council Minutes from 14 October 2017 available here [http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014\\_SC%20Minutes\\_Unconfirmed\\_Merged.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014_SC%20Minutes_Unconfirmed_Merged.pdf)

- NSW/ACT State Council Executive Minutes from 6 December 2017 available here [http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171206\\_NSWSCCE%20Minutes\\_Unconfirmed\\_Merged.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171206_NSWSCCE%20Minutes_Unconfirmed_Merged.pdf)

Of interest, Stewards Panel audit of regional scrutineering attached.

## 12. Registrations

Series	January 2018	Dec 2017
NSWRC		67
ECCRS		NA
CRS		80
CRS4		24
HRS		20
RSS		66
Total Registrations	xx individuals, xx total	162 individuals, 257 total

## 13. General Business

- 2018 Launch Party – discussed at length.
- Face to face meeting 10:00 am 20/01/18
- Proposed Competitor meet and greet at 4:00 pm.
- 2018 Panel Membership and Individual Responsibilities – to be discussed more at face-to-face meeting.

Tim Wilkins to be co-ordinator for NSWRC, Dave Gray for CRS. Tim has also volunteered to transport banners etc to NSWRC rounds.

- Volksmuller Rallysprint – Organisers have been forced to shorten the course to 2.5 km, which is below the minimum distance permitted in the Competition Conditions. Should it be included in the RSS?

MOTION : That the Volksmuller Gravel Rallysprint be included in the RSS in its shortened form. BM abstained. JS against. All others in favour. CARRIED.

- Partnerships – update from BM given.
- Media and Promotions – intending to co-ordinate with each organising club. To have a panel representing for each series/championship, who would be responsible for gathering information about each event for PR and to disseminate to website (BC), Facebook (BM) etc. Also to have a panel member attend each event on the calendar, bringing banners, signage etc and to be the interface between organisers, competitors and the panel.
- Monthly email update – AC to take responsibility for this via MailChimp to all on database. Aim to send this out following each Panel meeting.



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- Marketing – draft plan from AC – to be discussed in detail at February meeting.
- Photography co-ordination update – BM – to be discussed at face-to-face meeting.
- AC working on driver grading system and is chasing more results from 2016. TW to supply.

## **14. Close and Next Meeting**

There being no further business, the Chairman closed the meeting at 9:24 pm.

Next Face-to-Face Meeting: Saturday 20<sup>th</sup> January at 10:00, Atura Hotel Blacktown.  
Next Teleconference: Wednesday 7<sup>th</sup> February at 7:30 pm.

## 15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

## 16. Action Points

Item	Responsible	Timeline
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. AP to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	AP/JS	Ongoing
2017-08. To discuss information etc sent to registered competitors. Contact when registering. Contact prior to individual events. Include results, video links, stories & upcoming events. Also include link to surveys after each event. AP to make the info sent to registered competitors a priority. AP to add all Panel Members to Competitor database on the MailChimp email database.	BM/AP/JS	Ongoing
2017-14. Contact organising clubs with information on what RallyNSW is doing on CRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey.	JS/BM	Ongoing
2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate.	BM	Ongoing
2017-16. Write information for website regarding process for renewing Rally Rego. JS to speak to Ben Pretty at CAMS to get the RMS to update the form on their website (the form does not say that the rally rego paperwork has to be stamped and approved by either CAMS or AMSAG).	JS	Ongoing
2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details.	AP	2018
2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying with NSW Competition Conditions and final dates and details for 2018. Also contact the Border Ranges event. MMR dates locked in.	JS	Ongoing
2017-22. Seeding List. JG has a seeding list finalised. JG looking at how the events have been weighted in the past after some queries were made about how the smaller MiniDulla field affected the Seeding numbers. JG used a weighting system to update the seeding list for the MiniDulla event. JG to apply the weighting system to some of the other events and see how the	JG	Complete

seeding number changes. JG to contact Victorian seeding person (Peter Otzen). Victoria have a very similar system. Ongoing collaboration. Almost completed from Monaro Stages and then Rally Australia. Seeding list released on 25/12/17.		
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. BM has contacted but no response. To follow up.	BM	Ongoing
2017-28. Add a “club contact details” column to the 2018 Draft Calendar spreadsheet and add this document to the Rally Panel Dropbox for Rally Panel Members to view only – not to be published.	JS	Ongoing
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw.	JS	December
2017-33. Transfer “East Coast Classic Rally Series” business name from BM to CAMS. Contact Ben Pretty to organise.	JS	Ongoing
2017-34. ECCRS to be added as a series to the Rally NSW Website for 2018. Also needs to be added to the CAMS Series Registration online form.	AP/CS	Complete
2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter.	JS	2018
2017-41. JS to contact Wayne Kenny/Brian Everitt regarding ECCRS as a multi-club event at Rally Australia in 2018. No response yet. ECCRS confirmed for Rally Australia.	JS	Complete
2017-42. Canvas competitors regarding return to capacity classes in line with CAMS. Submission to ARCom required. AC to put something together for JS to discuss with ARCom. To be discussed at face-to-face meeting.	JS	November
2017-44. JS to contact chairs of other state rally panels to organise a teleconference.	JS	Ongoing
2017-45. LM to contact CAMS for January rally panel meeting on 10 January	LM	Complete
2017-45. EM to get Barry Ferguson trophies engraved.	BM	Complete
2017-46. AC to locate names of the rescue team at Rally Australia.	AC	Complete
2017-47. JS to contact Ian Bigg regarding Rally of the Bay, pacenotes versus blind and points allocation.	JS	Complete
2017-48. JS to update Conditions regarding ECCRS points in 15.2.4 Para 2 Eligibility for NSWRC needs changing from above 91 to all seedings. Cut off for seeding, particularly for CRS, after Rally Australia has been entered by JG.	JS	Complete
2018-01. JS to contact Justin Griffin re seeding.	JS	ASAP
2018-02.		
2018-03.		



# NSW Rally Panel



2018-04.		
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## 17. List of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman	1/1	
Bethany Cullen	1/1	
Jim Gleeson	1/1	
David Gray	1/1	
Lui MacLennan	1/1	
Brett Middleton	1/1	
Adriana Pallister	1/1	
Andy Pierce	1/1	
Carol Sparkes	1/1	
John Sparkes	1/1	
Tim Wilkins	1/1	

### Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work