

**Wednesday 7th February 2018  
By Teleconference**

## MINUTES

### 1. Attendees

**Present:**

Lui MacLennan, Secretary (LM), Andrew Chapman (AC), Bethany Cullen (BC), Dave Gray (DG), Brett Middleton (BM), Adriana Pallister (APal), Andy Pierce (AP), Tim Wilkins (TW)

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Nil

### 2. Opening / Welcome / Confidentiality

The Acting Chair, Brett Middleton, declared the meeting open at 7:34 pm and welcomed all attendees.

### 3. Apologies

John Sparkes (JS) Chair, Carol Sparkes (CS) Treasurer, Jim Gleeson (JG)

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Saturday 20<sup>th</sup> January as being a true and accurate record of the meeting."

Moved: BM, Seconded: DG. All in favour, CARRIED.

### 5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

### 6. Decisions made by email vote between meetings

- MOTION: "That the panel changes capacity classes in 2019 Competition Conditions to be in line with CAMS P1-P6. Any competitor who feels disadvantaged by this to contact the Panel." Those in favour, JG, JS, LM, BM, AP, CS, CARRIED.

## 7. Correspondence

### Inbound:

- 20/01/18 – from Mike Meyer, Motorsport Chaplain, apologising for non-attendance at the Presentation Dinner and wishing us well for 2018. JS replied.
- 22/02/18 – from Adrian Dudok, CoC of the National Capital Rally, regarding non-inclusion as a round of the NSWRC. JS replied.
- 22/01/18 – from Sarah Sykes of Atura Hotel, requesting feedback. LM replied! Atuta followed up with a phone call and written offers for 2019.
- 23/01/18 – from Ian Bray with suggestions for the RallyNSW website and offers to help.
- 29/01/18 – from Judyth Humphreys, chair of the Stewards Panel with 2018 appointments to Championship and Series rounds. LM sent 18 emails to organisers with details.
- 04/02/18 – from Dave Ballard, CoC of Monaro Stages, requesting contact details of appointed chief steward. LM replied.
- 07/02/18 – from fifty GEORGE of Bathurst with account for updating of 2015, 2016, 2017 NSW Rally Champions honour board at Motorsport Museum at Mt Panorama. \$75 paid by LM.

### Outbound:

- 21/01/18 – from LM to Helen Arnot, editor of Driven Women Magazine, with details of photographer from the presentation dinner, which she and her partner attended. She will be doing an article for the next edition.
- 23/01/18 – from JS to Judyth Humphreys, chair of the Stewards panel, informing her of change of date for Clybucca rally.
- 24/01/18 – from JS to CAMS Permits regarding delay in Nabcac RS regs approval.
- 25/01/18 – from CS to Matt Anderson of CAMS NSW with requests to change on-line Registrations form. MA replied.
- 30/01/18 – from JS to Michelle of CAMS Permits, seeking clarification of issues with Rallysprint Regs submitted to CAMS.
- 30/01/18 – from CS to CAMS NSW requesting changes to the on-line registration response letter.
- 31/01/18 – from LM to Judyth Humphreys, chair of Stewards' Panel, requesting change to Awaba Rallysprint dates for appointed stewards. JH to follow up.
- 04/02/18 – from CS to CAMS NSW regarding series registrations not received through the CAMS system.

## 8. Past Events

- Nil

## 9. Coming Events

- 18/02/18 – Nabcac Rallysprint. Rd 1 RSS. APal will attend the event and take banners etc.
- 04/03/18 – Coffs Rallysprint. Rd 2 RSS. All progressing well.
- 14/04/18 – Caves Classic. Rd 1 NSWRC, Rd 1 ECCRS, Rd 1 CRS/HRS. Roadbook complete. HQ at Leagues Club. Local PR in place.

## 10. Finance Report

- There was no report as the Treasurer, CS, was absent.

## 11. CAMS Reports

- ARCom Report – Summary of 13 December 2017 meeting available here  
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2017/ARCOM%202017%20Meeting%20Summary%20-%205%20-%202013%20Dec%20-%20Level%202.pdf>  
 Of interest – CAMS Manual will be updated live, rather than Bulletins issued.  
 FHR mandatory for Multi-club from 1/1/19 and Club 1/1/20.  
 Next meeting 24 January.
- NSW/ACT State Council Minutes from 14 October 2017 available here. Meeting of 6 December not yet available.  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014\\_SC%20Minutes\\_Unconfirmed\\_Merged.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171014_SC%20Minutes_Unconfirmed_Merged.pdf)  
 Next meeting 10 February.
- NSW/ACT State Council Executive Minutes from 6 December 2017 available here  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171206\\_NSWSC%20Minutes\\_Unconfirmed\\_Merged.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20171206_NSWSC%20Minutes_Unconfirmed_Merged.pdf)  
 Of interest, Stewards Panel audit of regional scrutineering attached.  
 Next meeting 10 February.

## 12. Registrations

Series	Feb 2018	Jan 2018	Dec 2017	Dec 2016
NSWRC	28	10	67	97
ECCRS	23	8	NA	NA
CRS/DRS/ORS	30	9	80	111
HRS	4	0	20	12
RSS	38	9	66	118
Total Registrations	69 individuals, 123 total	18 individuals, 36 total	162 individuals, 257 total	212 individuals, 368 total (incl 29 PRS)

## 13. General Business

- Marketing – draft plan from AC has been added to the RallyNSW Dropbox.
- Driver grading system - AC - Progressing well. Drafted the Grading System regulations and has setup a new spreadsheet and migrated the 2008 Grading Points over and formatted the spreadsheet to record and allocate ongoing points. This has been added to the RallyNSW Dropbox. 2017 NSWRC results required.
- Mandatory introduction of FHR at Multi-club level on 1/01/19. Need to discuss with CAMS, suppliers, competitors and organisers as to how to facilitate the transition. This will be ongoing.

- Rally Panel bio requested for new members to be put on RallyNSW website. Also Tim Wilkins.
- Website innovations suggested by Ian Bray. Interactive map useful. APal to work on this.
- Presentation night, profit & loss etc 2018 venues to be investigated by APal.
- Left over trophies – need a list from JS so they can be distributed. New perpetual trophies required for ECCRS and ORS – LM to investigate. In place are CRS & DRS.
- Registrations – we’ll be losing Co-driver registrations, as the Driver will still get reduced entry fee and publicity, while both will get points.
- Safety & AIMSS report – AC. A summary of this and points for discussion are in the Dropbox. Disparity between state level and multiclub event requirements for safety is significant. Panel to have a permanent Safety item on the agenda to discuss various ongoing issues. To be further discussed at March meeting.
- TW and AC having MTA decals on their cars for publicity purposes.
- Editor email account no longer in use.
- 2018 Car Number proposal by JS. To be discussed further on JS return.
- Border Ranges rally – one or two days for NSWRC and ECCRS. CoC Steve Davies. To be discussed when application to change Comp Conditions is received from organisers.
- Capacity classes – to return in line with CAMS P1-P6 in 2019. Email competitors asap and for competitors to contact panel if they feel disadvantaged.
- Mailchimp – AC
- Inform competitors of change to CAMS classes in 2019.
- Heads up on FHR requirements for 2019.
- Registration list
- Calendars from John McCredie
  - JS info@ email address to be monitored by LM.
  - MTA stickers as per email sent to panel 07 Feb. APal to work on new variations to present to panel and MTA.

#### **14. Close and Next Meeting**

There being no further business, the Chairman closed the meeting at 9:14 pm.

Next Face-to-Face Meeting: TBA  
Next Teleconference: Wednesday 7<sup>th</sup> March at 7:30 pm.

## 15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

## 16. Action Points

Item	Responsible	Timeline
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. APal to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	APal/JS	Ongoing
2017-08. To discuss information etc sent to registered competitors. Contact when registering. Contact prior to individual events. Include results, video links, stories & upcoming events. Also include link to surveys after each event. APal to make the info sent to registered competitors a priority. APal to add all Panel Members to Competitor database on the MailChimp email database.	BM/APal/JS	Complete
2017-14. Contact organising clubs with information on what RallyNSW is doing on CRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey.	JS/BM	Ongoing
2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate.	BM	Ongoing
2017-16. Write information for website regarding process for renewing Rally Rego. JS to speak to Ben Pretty at CAMS to get the RMS to update the form on their website (the form does not say that the rally rego paperwork has to be stamped and approved by either CAMS or AMSAG. CAMS now sending information to owners when Rally Rego is due.	JS	Complete
2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details.	APierce	ASAP
2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying with NSW Competition Conditions and final dates and details for 2018. Also contact the Border Ranges event. MMR dates locked in. BRR dates locked in.	JS	Ongoing
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. BM has contacted but no response. To follow up.	BM	Ongoing
2017-28. Add a "club contact details" column to the 2018 Draft Calendar	LM	Complete

spreadsheet and add this document to the Rally Panel Dropbox for Rally Panel Members to view only – not to be published.		
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw.	JS	2018
2017-33. Transfer “East Coast Classic Rally Series” business name from BM to CAMS. Contact Ben Pretty to organise.	JS	2018
2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter.	JS	2018
2017-42. Canvas competitors regarding return to capacity classes in line with CAMS. Submission to ARCom required. AC to put something together for JS to discuss with ARCom. To be discussed at face-to-face meeting. Decision made to return to standard CAMS capacity classes, Competition Conditions to be updated and to include a grandfathering clause for 2019.	JS	Complete
2017-44. JS to contact chairs of other state rally panels to organise a teleconference.	JS	Ongoing
2018-01. JS to contact Justin Griffin re high seeding. APal & JS to meet with him. JG to enter ORS.	JS	Complete
2018-02. Monthly email update – via MailChimp to all on database. Aim to send this out following each Panel meeting.	AC	Complete
2018-03. To contact CAMS re changes to Registration page on CAMS website.	CS	Complete
2018-04. To call Debbie Quirk re representation at Mitta Mountain Rally. Alternatively Dave Ballard.	BM	ASAP
2018-05. Contact Leigh Pierce re being Narooma Forest Rally Panel rep. AP to do job as rally panel rep.	APierce	Complete
2018-06. Contact CAMS re NSW Checkers to be appointed by Panel	JS	March
2018-07. Contact CAMS, AMSAG and ACT announcing our 2017 Presentation/2018 Launch on 2 Feb	JS	ASAP
2018-08. Update 2019 Competition Conditions to recommend UHF radios in cars.	JS	2018
2018-09. Tim Wilkins to contact potential scrutineers to be added to the RallyNSW Scrutineers list. Either existing scrutineers or those that will need to go through CAMS accreditation process.	TW	ASAP
2018-10. To change 2019 Competition Conditions for capacity classes to be changed back to be in line with CAMS regs. Grandfathering clause to be included. Competitors to contact panel if they feel disadvantaged.	JG/JS	2018
2018-11. To contact CAMS to issue a press release regarding mandatory introduction of FHR. Talk to Michael Bannon on same issue.	JS	ASAP

2018-12. New panel members to provide bio & pics for 'Meet the Rally Panel' page on RallyNSW website	AP, BC,DG, TW	ASAP
2018-13 – To follow up on Junior Development grant to NSSCC	BM	Complete
2018-14. Contact Judyth Humphreys re supplying contact details for chief stewards appointed to rally events. JH to follow up.	LM	Complete
2018-15. Contact Ernie Martin, Chris Giddins, Katie Fletcher & Jason Giddins regarding becoming the Rally Panel rep at RSS rounds.	APal	ASAP
2018-16. To send 2017 NSWRC results to AC for Driver Grading.	BC/LM	Complete
2018-17. Create page on website for Results archives.	APal/BC	ASAP
2018-18. To create a checklist for rally panel reps' jobs,	BM	ASAP
2018-19. Contact local or fift8GEORGE for pic of updated honour boards at Motorsport Museum at Mt Panorama	LM	Complete
2018-20. Investigate venues for 2017 Presentation function	APal	2018
2018-21. Make a list of trophies left over from Presentation so they can be distributed.	JS	ASAP
2018-22. Work on MTA sticker design.	APal	ASAP
2018-23. Investigate trophies for ECCRS & ORS and purchase same.	LM	2018

## 17. List of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman	2/3	6
Bethany Cullen	3/3	
Jim Gleeson	2/3	6
David Gray	3/3	
Lui MacLennan	3/3	
Brett Middleton	3/3	
Adriana Pallister	3/3	
Andy Pierce	2/3	8
Carol Sparkes	2/3	6
John Sparkes	2/3	6



# NSW Rally Panel



Tim Wilkins	2/3	3
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## Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work