

Wednesday 7th March 2018
By Teleconference

MINUTES

1. Attendees

Present:

John Sparkes (JS) Chair, Lui MacLennan, Secretary (LM), Carol Sparkes (CS) Treasurer, Andrew Chapman (AC), Bethany Cullen (BC), Jim Gleeson (JG), Dave Gray (DG), Brett Middleton (BM), Adriana Pallister (APal), Andy Pierce (AP), Tim Wilkins (TW)

CAMS Personnel:

Nil

Observers/Visitors:

Nil

2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:33 pm and welcomed all attendees.

3. Apologies

Nil

4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 7th February as being a true and accurate record of the meeting."

Moved: BM, Seconded: AP. All in favour, CARRIED.

5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

6. Decisions made by email vote between meetings

- Nil

7. Correspondence

Inbound:

- 08/02/18 – from Ross Runnels of Mitta Mountain Rally requesting details of NSWRC requirements for Supp Regs. JS replied 07/03.
- 09/02/18 – from Mike Cherry of CNCSCC, requesting scoring programme for ralliesprints. LM forwarded to all RSS CoCs. Ben Semple supplied WAC spreadsheet.
- 09/02/18 – from Jamie Neale, representing AMSAG, accusing RallyNSW of plagiarism in media content.
- 09/02/18 – from Jody Walsh requesting details of media co-ordinator for Border Ranges Rally. FW to BM & APal. LM replied with CoC contacts.
- 13/02/18 – from Mike Cherry with clock order form for Nabcac RS.
- 13/02/18 – from Phil Bernadou with media release of Modern Competition in Classic Outback Trial.
- 14/02/18 – from Chris Cherry, of CNCSCC, with Further Supp Regs and site maps for Nabcac RS. LM added to website.
- 16/02/18 – from Eugene Arocca of CAMS (via BM), outlining insurance cover of officials on events.
- 16/02/18 – from Mike Cherry with scoresheet and entries for Nabcac RS.
- 16/02/18 – from Shawn Fitzgerald of CAMS NSW with stills of 2017 NSW/ACT Awards night.
- 18/02/18 – from Ian Bigg, CoC of Rally of the Bay, enquiring re checker appointment for his event. Forwarded to JG.
- 19/02/18 – from Andysvideophotography, requesting permission to upload content to FB of Nabcac RS. BM replied.
- 19/02/18 – from Robert Douglas of Manning River Times, requesting Nabcac RS results. Forwarded to Mike Cherry.
- 19/02/18 – from James Nixon with update on first round of VRC.
- 24/02/18 – from Peter Clark, volunteering for RCNSW & ECCRS events. LM replies. JS replied.
- 25/02/18 – several emails from APal and Robert Carle, CoC of Coffs RS, regarding whether he had submitted Clock and Vehicle No forms. He hadn't but now has!
- 02/03/18 – from Tom Clarke regarding sponsorship. BM replied.
- 05/03/18 – from Ben Sykes regarding photography at RallyNSW events. Forwarded to BM.
- 05/03/18 – from Heather Smith regarding Honour Roll and History on RallyNSW webpage. LM replied.
- 06/03/18 – from Margaret Mossakowska, who runs guided mushroom hunts, enquiring as to location on Caves Classic closed roads etc. JS replied.
- 07/03/18 – from Michelle, CAMS Permits, asking for Caves Classic Supp Regs to be forwarded once NSW Panel has approved them.
- There have been continuing queries from crews who have registered but have been lost in the CAMS system. All forwarded to AC.

Outbound:

- 09/02/18 – from LM to fifty8GEORGE of Bathurst, pointing out error on NSWRC Honour Boards.
- 09/02/18 – from BM to MTA with final sticker designs for approval.
- 12/02/18 – from LM to fifty8GEORGE, requesting corrections to 2003 and 2018 spelling.
- 02/03/18 – from AC to Troy Bennet, CAMS Motorsport Safety Advisor, regarding NSW Safety Improvement Strategies. TB replied.
- 05/03/18 – from JS to Mike at RallySafe regarding events requiring RallySafe in 2018.
- 07/03/18 – from JS to Barcodes Australia regarding new number template.

8. Past Events

- 18/02/18 – Nabc Rallysprint. Rd 1 RSS. Good number of entries.
- 04/03/18 – Coffs Rallysprint. Rd 2 RSS. Fourteen entries. APal & BM promoted the event by email, SMS & FB. Unfortunately no Panel member was available on site.

9. Coming Events

- 14/04/18 – Caves Classic. Rd 1 NSWRC, Rd 1 ECCRS, Rd 1 CRS/HRS. Roadbook complete. HQ at Leagues Club. Local PR in place. Progressing well. Entries will open by the weekend. CAMS checker has driven the route. Neal Bates & Coral Taylor are driving it next week. Oberon Rugby Leagues Club is organised. Service area may be tight and competitors will be limited in space. RallySafe will not be available. Tracking system will be robust. Regroup at each service. JS & Richard Houghton have prepared the roadbook. Fluoro orange numbers to be considered.
- 28/04/18 – Awaba Rallysprint. Round 3 RSS. APal co-ordinating with organisers.
- 05/05/18 – Mitta Mountain Rally. Rd 2 NSWRC, Rd 2 ECCRS, Rd 2 CRS/HRS.
- 20/05/18 – Volksmuller Rallysprint. Rd 3 RSS.
- 26/05/18 – Clybucca Rally. Rd 2 CRS/HRS.

10. Finance Report

- The Treasurer presented the financial statement to the end of January. There are significant delays from CAMS reconciling accounts.

11. CAMS Reports

- ARCom Report – Summary of 13 December 2017 meeting available here <http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2017/ARCOM%202017%20Meeting%20Summary%20-%202013%20Dec%20-%20Level%202.pdf>
Next meeting 24 January. No Minutes available at 07/03 online.
- NSW/ACT State Council Minutes from 10 February 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210_SC%20Minutes_Unconfirmed.pdf
Next meeting 7 April.

- NSW/ACT State Council Executive Minutes from 10 February 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210_NWSCE%20Minutes_Unconfirmed.pdf
Next meeting 7 April

12. Registrations

Series	Mar 2018	Feb 2018	Dec 2017	Dec 2016
NSWRC	48	28	67	97
ECCRS	50	23	NA	NA
CRS/DRS/ORS	57	30	80	111
HRS	6	4	20	12
RSS	57	38	66	118
Total Registrations	119 individuals, 218 total	69 individuals, 123 total	162 individuals, 257 total	212 individuals, 368 total (incl 29 PRS)

13. General Business

- Marketing – draft plan from AC has been added to the RallyNSW Dropbox. AC will streamline this in the next few months. To be looked at seriously for 2019.
- Driver grading system - AC has updated this and the document is in the Dropbox. This will be updated after each event.
- Mandatory introduction of FHR at Multi-club level on 1/01/19. Need to discuss with CAMS, suppliers, competitors and organisers as to how to facilitate the transition. This will be ongoing. Need to determine when to release this information regarding suppliers, payment plans etc. AC to follow up. CAMS has been supplied with early NSW strategy.
- Website innovations suggested by Ian Bray. Interactive map useful. APal working on this. BC to contact Ian Bray to discuss.
- 2018 Car Number proposal by JS. JS has contacted Barcodes Australia, seeking a quote.
- Border Ranges rally – one or two days for NSWRC and ECCRS. CoC Steve Davies. To be discussed when application to change Comp Conditions is received from organisers.
- Capacity classes – to return in line with CAMS P1-P6 in 2019. Email competitors asap and for competitors to contact panel if they feel disadvantaged.
- Mailchimp – BC to perform this role monthly and to put copy on the website
 - Inform competitors of change to CAMS classes in 2019
 - Heads up on FHR requirements for 2019
 - Registration list
 - Calendars from John McCredie

- Communications with Officials – to send a monthly newsletter if possible calling for volunteers. BC to co-ordinate.

- National Touring Code – NSW Touring Standing Bulletins 2 & 3

MOTION: “That the Rally Panel approve NSW Touring Standing Bulletins 2 & 3 to be presented to CAMS State Council for ratification.” Moved: JS, Seconded: APal. All in favour, CARRIED

- RallySafe at Caves Classic – RallySafe is unavailable due to units already required for Targa Tasmania and Otago Rally. NSSCC will be optimising the use of the vehicle tracking arrangements already in place, together with the use of radios to record the progress of competitors on the longer stage. We will work up a procedure to best track the passage of vehicles on all stages. There are four stages being of the following lengths: 8km, 11km, 28km and 10km.

MOTION: “That the Rally Panel vary the 2018 Competition Conditions for the Singleton Automotive Centre Caves Classic, by removing the requirement for RallySafe in this event only.” Moved: LM, Seconded: AC. All in favour, CARRIED.

- PR – What is expected and what more can the Panel do? Our job is to support organisers to make their event a success, not to take over.
- Peter Houghton competed in his first rally sixty years ago. There was a suggestion that he be interviewed and the video put in the State Archives. Possibly involve Rallysport News.
- All organisers need to be aware that MTA decals must be affixed to every competition car.

14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 9:35 pm.

Next Face-to-Face Meeting: TBA
Next Teleconference: Wednesday 4th April at 7:30 pm.

15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au/>

16. Action Points

Item	Responsible	Timeline
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. APal to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	APal	March
2017-14. Contact organising clubs with information on what RallyNSW is doing on CRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey. BM updating checklist for clubs now. APal is speaking to RSS events. SMS going to registered competitors weekly.	JS/BM	Ongoing
2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate. JS has spoken to RallySafe regarding discount for bulk deal for NSW rallies.	JS	Ongoing
2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details.	APierce	ASAP
2017-21. Contact Ross Runnells regarding Mitta Mountain Rally complying with NSW Competition Conditions and final dates and details for 2018. Also contact the Border Ranges event. MMR dates locked in. BRR dates locked in.	JS	Complete for MMR
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. BM has contacted but no response. To follow up. Brochures to be organised.	BM	Ongoing
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw.	JS	2018
2017-33. Transfer "East Coast Classic Rally Series" business name from BM to CAMS. Contact Ben Pretty to organise.	JS	2018
2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter.	JG	2018
2017-44. JS to contact chairs of other state rally panels to organise a teleconference.	JS	Ongoing

2018-04. To call Debbie Quirk re representation at Mitta Mountain Rally.	BM	Complete
2018-07. Contact CAMS, AMSAG and ACT announcing our 2017 Presentation/2018 Launch on 2 Feb	JS	ASAP
2018-08. Update 2019 Competition Conditions to recommend UHF radios in cars.	JS	August
2018-09. Tim Wilkins to contact potential scrutineers to be added to the RallyNSW Scrutineers list. Either existing scrutineers or those that will need to go through CAMS accreditation process.	TW	March
2018-10. To change 2019 Competition Conditions for capacity classes to be changed back to be in line with CAMS regs. Grandfathering clause to be included. Competitors to contact panel if they feel disadvantaged.	JG/JS	August
2018-11. To contact CAMS to issue a press release regarding mandatory introduction of FHR. Talk to Michael Bannon on same issue. AC is in contact with CAMS Safety Officer, Troy Bennett, on this issue.	JS/AC	ASAP
2018-12. New panel members to provide bio & pics for 'Meet the Rally Panel' page on RallyNSW website.	DG, TW	ASAP
2018-15. Contact Ernie Martin, Chris Giddins, Katie Fletcher & Jason Giddins regarding becoming the Rally Panel rep at RSS rounds.	APal	ASAP
2018-17. Create page on website for Results archives.	APal/BC	Ongoing
2018-18. To create a checklist for rally panel reps' jobs. Emailed to Panel.	BM	Complete
2018-20. Investigate venues for 2018 Presentation function.	APal	2018
2018-21. Make a list of trophies left over from Presentation so they can be distributed.	JS	ASAP
2018-22. Work on MTA sticker design.	APal	Complete
2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same.	LM	2018
2018-24. Create History of NSWRC page on website.	LM	2018
2018-25. Role of RallyNSW – put on website.		
2018-26. Contact Ian Bray regarding 'interactive website'.	BC	ASAP
2018-27. Put MTA launch video on website	APal	ASAP
2018-28. Mailchimp	BC	Monthly
2018-29. BM to contact John McCredie regarding Peter Houghton video.	BM	ASAP

17. List of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman	3/4	6
Bethany Cullen	4/4	
Jim Gleeson	3/4	6
David Gray	4/4	
Lui MacLennan	4/4	
Brett Middleton	4/4	
Adriana Pallister	4/4	
Andy Pierce	3/4	8
Carol Sparkes	3/4	6
John Sparkes	3/4	6
Tim Wilkins	3/4	3

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work