

Wednesday 2<sup>nd</sup> May 2018  
By Teleconference

## MINUTES

### 1. Attendees

**Present:**

John Sparkes (JS) Chair, Lui MacLennan, Secretary (LM), Carol Sparkes (CS) Treasurer, Andrew Chapman (AC), Bethany Cullen (BC), Brett Middleton (BM), Adriana Pallister (APal), Andy Pierce (AP)

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Nil

### 2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:33 pm and welcomed all attendees.

### 3. Apologies

Jim Gleeson (JG), Dave Gray (DG), Tim Wilkins (TW)

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 4<sup>th</sup> April as being a true and accurate record of the meeting."

Moved: AC, Seconded: AP. All in favour, CARRIED.

### 5. Matters Arising from Previous Minutes

- All items in Action Points discussed.

### 6. Decisions made by email vote between meetings

- Nil

### 7. Correspondence

**Inbound:**

- 06/04/18 – from Belinda Munro of Clybucca Rally regarding Checker for that event. JG replied.
- 06/04/18 – from John McCredie regarding Mitta Mountain Rally. BM replied.
- 06/04/18 – from Debbie Quirk regarding Mitta Mountain Rally.
- 09/04/18 - from Michael Hill, NSW Telco Authority, regarding inability of NSW Rally organisers to utilise the Government Radio Network for use on events.
- 09/04/18 – from Cori Mitchell regarding photography on the Caves Classic. BM replied.
- 10/04/18 – from Troy Bennet, CAMS Safety, regarding communications with competitors. JS replied.

- 12/04/18 – from Debbie Quirk regarding plans for Mitta Mountain Rally. BM & AC replied.
- 13/04/18 – from Dave Anderson regarding misinformation on RallyNSW website regarding requirement for log books on S2 Rallysprints. LM fixed.
- 13/04/18 – from Ali Lawarik regarding CRS registration. LM replied.
- 17/04/18 – from Matt of CAMS NSW regarding out-of-date Rally Vehicle Inspection form on RallyNSW website. LM fixed.
- 16/04/18 – from Alan Denney, with Stewards Report from Caves Classic.
- 18/04/18 – from Dave Anderson with seeded entry list for Ross Giddins Memorial RS. LM uploaded to RallyNSW website.
- 24/04/18 – from Matt of CAMS NSW with details of NSW RVS Certifier Application from Robert O’Toole.
- 24/04/18 – from Andy’s Video Photography enquiring how to become part of the RallyNSW team. Forwarded to BM.
- 26/04/18 – from Matt of CAMS NSW with new Volunteer Expense Claim Application form. Available here <https://www.cams.com.au/about/administration/policies>
- 01/05/18 – from Matt of CAMS NSW in response to an email from Ernie Martin six months ago regarding Checkers’ video or course. LM replied.
- 02/05/18 – from Phil Pluck, querying pointscore from Caves Classic. JG replied.

## **Outbound:**

- 05/04/18 – from LM to Ben Pretty of CAMS NSW regarding purchase of NSWrally domain name. BP suggested a panel member purchase and be reimbursed by CAMS
- 05/04/18 – from LM to Ben Pretty of CAMS NSW regarding transfer of ECCRS business name from BM to CAMS. Matt replied with details of process. Forwarded to BM.
- 09/04/18 – from BM to Tom Clarke of White Wolf Constructions with invoice. TC replied.
- 17/04/18 - from LM to Denise, Board Secretary of Blacktown RSL, acknowledging past waiver of room hire fee and requesting waiver for the coming year. Date for face-to-face meeting also given.
- 19/04/18 – from BM to Ben Pretty with Caves Classic invoice from John McCredie for payment. BP replied.
- 23/04/18 – from BM to Bruce Moxon regarding producing reports and publicity for events.
- 30/04/18 – from BM to Ben Pretty of CAMS NSW and Keith Byrn, regarding Premier Panel Beating invoice.

## **8. Past Events**

- 14/04/18 – Caves Classic. Rd 1 NSWRC, Rd 1 ECCRS, Rd 1 CRS/HRS. Disappointingly, there were no Hyundai entries. Fifty-nine entries with fifty-six starters. Twenty-three of those were registered in the ECCRS. Rally base was moved to Oberon Football Club, which worked well. Event ran to schedule, despite the local mushroom hunters. Only two incidents. Event ran well with JS stepping down as CoC. A great start to the calendar.

- 28/04/18 – Ross Giddins Memorial Awaba Rallysprint. Round 3 RSS. Fifty-seven starters. A very good event but with entry numbers so high, the event ran in the dark towards the end. Some competitors concerned about restrictors being enforced after two events had already run.

## 9. Coming Events

- 05/05/18 – Mitta Mountain Rally. Rd 2 NSWRC, Rd 2 ECCRS, Rd 2 CRS/HRS. Approximately fifty entries, of which fifteen are NSW. Debbie Quirk has done a fabulous job as Rally Panel rep.
- 20/05/18 – Volksmuller Rallysprint. Rd 4 RSS. Thirty-three entries at this stage. The roads are in great condition and everything is on track.
- 26/05/18 – Cellarbrations Clybucca Rally. Rd 2 CRS/HRS.
- 23/06/18 – Myall Lakes Rally. Rd 3 CRS/HRS.

## 10. Finance Report

- The Treasurer presented the financial statement to the end of March. BM monitoring partnership payments.

## 11. CAMS Reports

- ARCom Report – Summary of 4 April 2018 meeting  
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%202018%20Meeting%20Summary%20-%20202%20-%20204%20Apr%20-%20Level%202.2.pdf>  
 Meeting 7 March – Minutes unavailable. Next meeting 9 May.
- NSW/ACT State Council Minutes from 10 February 2018  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210\\_SC%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210_SC%20Minutes_Unconfirmed.pdf)  
 Meeting 7 April – Minutes unavailable. Next meeting 25 August.
- NSW/ACT State Council Executive Minutes from 10 February 2018  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210\\_NWSWCE%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180210_NWSWCE%20Minutes_Unconfirmed.pdf)  
 Meeting 7 April – Minutes unavailable. NSW Standing Touring Bulletins, presented by JS, ratified by State Council Executive. Communications by NSW Rally Panel complimented. Next meeting 6 June.

## 12. Registrations

Series	April 21 2018	April 2017	Dec 2017	Dec 2016
NSWRC	65	49	67	97
ECCRS	66	N/A	N/A	N/A
CRS/DRS/ORS	78	70	80	111
HRS	7	14	20	12
RSS	76	59	66	118
Total Registrations	162 individuals, 292 total	119 individuals, 192 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

## 13. General Business

- Door numbers – Caves Classic trialled orange fluoro WRC-style numbers for rear side windows, which were well received. Not documented that those running large numbers are restricted to 60 mm names. Panel to continue to provide number panels but those events running large fluoro numbers to bear the cost themselves. Consider mandating that Clubman events not using RallySafe use the large fluoro numbers. JS to contact Clybucca organisers recommending they use fluoro numbers. Mandatory following the Clybucca Rally. JS to contact all organisers.
- Rally Australia to be blind for NSWRC & ECCRS competitors. Updated category flyer has been received from Ian Bigg and distributed to panel members. 2017 event had 7/34 competitors who entered ARC or WRC in addition to NSWRC.

“Competitors who have entered the 3 day rally will only be able to score points in the East Coast Classic Rally Series or their State Championship if they are NOT using pace notes and have NOT completed recce on the stages that are to be run on Saturday.” To canvas competitors via Facebook regarding this.

- Proposed scoring for Rally of the Bay – blind vs pacenoted. At present, panel has endorsed running a blind and pacenoted event. Scoring will be challenging.
- Caves Classic Stewards report – scrutiny. Scrutineering Guidelines should address this problem.
- RVS Certifier Application from Robert O’Toole. Panel endorses Robert’s application. LM to contact CAMS NSW.
- Update and discussion on safety advice by RallyNSW on Facebook. AC’s work with the “Did you Know” Facebook posts to continue.
- Update on Checkers. Matt Anderson from CAMS emailed that a course presenter may be available on the evening of Mon 16 or Tues 17 July at Olympic Park. LM suggested weeknights as inappropriate due to travel requirements for out of town attendees. MA replied that at this stage, no weekend dates had been proposed as CAMS were arranging for an interstate presenter who was available for weeknights. Some alternative ideas would include:
  - Running the course at the Border Ranges Rally (may not suit Sydney participants unless they were attending already).
  - Investigating the use of web conferencing facilities (participants would need to have the adequate technology).
- RallyNSW brochure. BM to update and circulate to Panel for approval.

## 14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 9:58 pm.

Next Face-to-Face Meeting: Saturday 4<sup>th</sup> August  
Next Teleconference: Wednesday 6<sup>th</sup> June at 7:30 pm.

## 15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au>

## 16. Action Points

Item	Responsible	Timeline
2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. APal to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	APal	Ongoing
2017-14. Contact organising clubs with information on what RallyNSW is doing on CRS and NSWRC events re promotion and video. Banners and start arch etc. BM to provide more resources for clubs to guide them in promoting their events. BM/JS to create a package for clubs to use including a link to the event survey. BM updating checklist for clubs now. APal is speaking to RSS events. SMS going to registered competitors weekly.	JS/BM	Complete
2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate. JS has spoken to RallySafe regarding discount for bulk deal for NSW rallies. JS has approached RallySafe regarding discounts for multiple events – no response yet.	JS	Ongoing
2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details. Also to contact ACT clubs.	APierce	Ongoing
2017-23. Contact rallyschool.com to publicise potential volunteers for officiating. BM has contacted but no response. To follow up. Brochures to be organised. BM to contact again. BM has located a copy of brochure.	BM	Complete
2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw. Suggested that panel member purchase domain name and be recompensed by CAMS. JS to contact Ben Pretty.	JS	Ongoing
2017-33. Transfer "East Coast Classic Rally Series" business name from BM to CAMS. Contact Ben Pretty to organise. BM has been emailed details on how to transfer business name.	LM	Complete
2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list.	JG	2018
2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld. To contact others. Panel to suggest topics for discussion.	JS/All	May
2018-07. Contact CAMS, AMSAG and ACT announcing our 2018	JS	ASAP

Presentation/2019 Launch on 2 Feb 2019.		
2018-08. Update 2019 Competition Conditions to recommend UHF radios in cars.	JS	August
2018-09. Tim Wilkins to contact potential scrutineers to be added to the RallyNSW Scrutineers list. Either existing scrutineers or those that will need to go through CAMS accreditation process.	TW	ASAP
2018-10. To change 2019 Competition Conditions for capacity classes to be changed back to be in line with CAMS regs. Grandfathering clause to be included. Competitors to contact panel if they feel disadvantaged.	JG/JS	August
2018-12. New panel members to provide bio & pics for 'Meet the Rally Panel' page on RallyNSW website.	DG	Complete
2018-17. Create page on website for Results archives.	BC	Ongoing
2018-20. Investigate venues for 2018 Presentation function.	APal	Ongoing
2018-21. Make a list of trophies left over from Presentation so they can be distributed. To be mailed.	JS	ASAP
2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same.	LM	2018
2018-24. Create History of NSWRC page on website.	LM	2018
2018-25. Role of RallyNSW – put on website.	JS	ASAP
2018-28. Mailchimp. SMS and Facebook most of this. Put information on changes etc on website as well.	BC	Ongoing
2018-29. BM to contact John McCredie regarding Peter Houghton video. Budget not adequate at present. BM to approach Ben Pretty as to whether CAMS would cover the cost.	JS	May
2018-30. Compose words re change in capacity classes/FHR for Mailchimp.	BM/JG	Complete
2018-31. Check with Chris Giddins what the role of Area Co-ordinator involves. Someone who lives locally and is in touch with local authorities and the residents and has local knowledge. A list of regional contacts on the website would be appropriate.	APal	Ongoing
2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more than two years.	JS/JG	May
2018-33. Purchase three additional restrictor measuring devices for distribution within NSW	TW	May
2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG.	JS	May
2018-35. Put words together for informing competitors regarding requirement for restrictors at ralliesprints. Circulate to panel.	BM	Complete

2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2018-37. Contact all Clubman organisers regarding mandatory use of large fluoro numbers on rear side windows.	JS	ASAP
2018-38. Canvas competitors regarding blind Rally Australia for NSWRC.	BM	ASAP
2018-39. Update RallyNSW brochure.	BM	May

## 17. List of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman	5/6	6
Bethany Cullen	6/6	
Jim Gleeson	4/6	6 6
David Gray	5/6	9
Lui MacLennan	6/6	
Brett Middleton	6/6	
Adriana Pallister	6/6	
Andy Pierce	5/6	8
Carol Sparkes	5/6	6
John Sparkes	5/6	6
Tim Wilkins	3/6	3 6 9

### Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work

**I have sighted these minutes and declare they are a true and accurate record of the meeting:**

**CHAIRMAN** *John D Sparkes* **DATE: 6 June 2018**