

Wednesday 6<sup>th</sup> June 2018  
By Teleconference

## MINUTES

### 1. Attendees

**Present:**

John Sparkes (JS) Chair, Brett Middleton (BM) Deputy Chair, Lui MacLennan, Secretary (LM), Carol Sparkes (CS) Treasurer, Andrew Chapman (AC), Bethany Cullen (BC), Dave Gray (DG), Andy Pierce (AP)

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Nil

### 2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:31 pm and welcomed all attendees.

### 3. Apologies

Jim Gleeson (JG), Adriana Pallister (APal), Tim Wilkins (TW)

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 2<sup>nd</sup> May as being a true and accurate record of the meeting."

Moved: CS, Seconded: AP. All in favour, CARRIED.

### 5. Correspondence

**Inbound:**

- 03/05/18 – from Belinda Munro of Clybucca Rally with order forms for numbers and clocks. Cc'd Barcodes Australia but not Richard Houghton. LM forwarded to RH.
- 03/05/18 – from John Healey of VSport, requesting invoice from CAMS.
- 07/05/18 – from CAMS NSW with unconfirmed Minutes of State Council and Executive meeting of 7 April.
- 11/05/18 – from Ben Pretty of CAMS NSW with V-Sport invoice.
- 12/05/18 – from Gwyn Mulholland, chief steward of the Volksmuller Rallysprint, to BM regarding various issues with the event. BM replied.
- 15/05/18 – from CAMS NSW with Panel Standing Orders, Panel Minutes Template & dates for Panel Chair reports.
- 17/05/18 – from Graham Humphreys regarding polycarbonate windows.
- 23/05/18 – from John McCredie with invoice for Mitta Mountain Rally. Forwarded to CAMS for payment.
- 23/05/18 – from John McCredie with update on video production, coverage, costs etc.

- 29/05/18 – from Stephen Davies, CoC of the Border Ranges Rally, with draft Supp Regs for input.
- 31/05/18 – from Richard Opie with feedback on Cellarbrations Clybucca Rally.
- 31/05/18 – from Ben Pretty of CAMS, regarding appointment of NSW steward to BRR.
- 01/06/18 – from Trent Price of CAMS with new CAMS Championship and Series Policy.
- 01/06/18 – from David Calabria with eligibility query. JS replied.
- 02/06/18 – from Dean Collett regarding aerial photography for the Border Ranges Rally. BM replied.
- 05/06/18 – from Wayne Meyer (competitor) regarding seeding typo.
- 06/06/2018 – from Aaron Casmiri with feedback on Cellarbrations Clybucca Rally.
- 06/06/18 – from Matt Anderson of CAMS regarding Course Checker training course. Try Bennett may be available late September, Gwyn Mulholland may also be appropriate.
- 06/06/18 – from Sue Byrn confirming partnership payment for 2018 from Premier Panel Beating.
- 06/06/18 – from Matt Anderson of CAMS, cancelling tonight’s scheduled State Executive meeting due to no quorum.
- 06/06/18 – from Stewart Wilkins regarding scrutiny form.

## Outbound:

- 03/04/18 – from LM to Matt of CAMS with April Minutes. MA replied.
- 03/05/18 – from LM to Matt of CAMS endorsing RVS Certifier application from Robert O’Toole. MA replied.
- 04/05/18 – from BM to CAMS requesting invoice for V-Sport.
- 11/05/18 – from BM to CAMS requesting invoice for DBA.
- 29/05/18 – from AC to Jon Thomson, ARCom member and Chair State CAMS Executive, regarding developing a strategic plan for the NSW Rally Panel with respect to the evolution of rallying to meet future customers’ needs and challenges and/or threats to the viability of the sport.
- 03/04/18 – from JS to CAMS NSW with Rally Panel report for June State Executive meeting.
- 04/06/18 – from JS to Matt Anderson, CAMS NSW, with request for CAMS to purchase nswrally.com.au domain name. MA replied. Also to purchase rallynsw.com & nswrally.com
- 06/06/18 – from JS to Richard Opie & Aaron Casmiri, asking permission to forward Clybucca feedback to organisers. AC replied.
- 06/06/18 – from JS to Chris Seam with competitor feedback on Clybucca Rally.

## 6. Matters Arising from Previous Minutes

All items discussed.

Date	Item	Responsible	Status
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	2016-56. Send out Regional Scrutineering Guidelines to all Regional Scrutineers. APal to contact CAMS for email contacts. Scrutineers to be appointed by Rally Panel as scrutineers appropriate to 'rally'.	APal	Complete
	2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate. JS has spoken to RallySafe regarding discount for bulk deal for NSW rallies. JS has approached RallySafe regarding discounts for multiple events – no response yet.	JS	Ongoing
	2017-20. Link up with clubs running Khanacross and Motorkhana as entry level to rallying. To put link on website with club and event details. Also contacted ACT clubs.	APierce /JS	June
	2017-29. Email CAMS regarding purchase of nswrally domain name including redirection to rallynsw. Suggested that panel member purchase domain name and be recompensed by CAMS. JS to contact Ben Pretty.	JS	Complete
	2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list.	JG	2018
	2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld & Vic. To contact others. Panel to suggest topics for discussion.	JS/All	June
	2018-07. Contact CAMS, AMSAG and ACT announcing our 2018 Presentation/2019 Launch on 2 Feb 2019.	JS	Complete
	2018-08. Update 2019 Competition Conditions to recommend UHF radios in cars. Added to Agenda for August meeting.	JS	Complete
	2018-09. Tim Wilkins to contact potential scrutineers to be added to the RallyNSW Scrutineers list. Either existing scrutineers or those that will need to go through CAMS accreditation process.	TW	ASAP
	2018-10. To change 2019 Competition Conditions for capacity classes to be changed back to be in line with CAMS regs. Grandfathering clause to be included. Competitors to contact panel if they feel disadvantaged. Added to agenda for August meeting.	JG/JS	Complete
	2018-17. Create page on website for Results archives.	BC	Ongoing
	2018-20. Investigate venues for 2018 Presentation function.	APal/CS	Ongoing

	2018-21. Make a list of trophies left over from Presentation so they can be distributed. Two be mailed. Two others to be delivered.	JS	ASAP
	2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same.	LM	2018
	2018-24. Create History of NSWRC page on website. Awaiting photos.	LM	2018
	2018-25. Role of RallyNSW – put on website. Document complete.	JS	Complete
7/3	2018-28. Mailchimp. SMS and Facebook most of this. Put information on changes etc on website as well.	BC	Complete
7/3	2018-29. BM to contact John McCredie regarding Peter Houghton video. Budget of \$500 not adequate at present. JS to approach Ben Pretty as to whether CAMS would cover the cost. To be used as inspiration and motivation to others. AC to contact Peter.	JS/AC	June
7/3	2018-31. Check with Chris Giddins what the role of Area Co-ordinator involves. Someone who lives locally and is in touch with local authorities and the residents and has local knowledge. A list of regional contacts on the website would be appropriate. Suggested we have Area Advisors. JS to speak to CG and Adrian Dudok.	JS	Ongoing
4/4	2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more than two years.	JS/JG	June
4/4	2018-33. Purchase three additional restrictor measuring devices for distribution within NSW. JS to talk to Chris Giddins.	TW/JS	June
4/4	2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG.	JS	June
4/4	2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2/5	2018-37. Contact all Clubman organisers regarding recommended use of large fluoro numbers on rear side windows. JS to talk to Minidulla organisers.	JS	ASAP
2/5	2018-38. Canvas competitors regarding blind Rally Australia for NSWRC.	BM	Complete
2/5	2018-39. Update RallyNSW brochure.	BM	July
6/6	2018-40. Send Lui photos for history website. 80s and 90s particularly.	All	ASAP
6/6	2018-41. Contact (ECCRS) partners regarding putting logos on RallyNSW website	BM	June
6/6	2018-42. Put together guidelines for checkers as to what should be in Roadbook.	JS	June
6/6	2018-43. Contact Ben Pretty regarding voting rights of Chair and Deputy Chair.	JS	June
6/6	2018-44. Draft new Competitor Code of Conduct for NSW competitors.	AC	June

	2018-45. Produce checklist for media requirements etc at Clubman events.	AC	June
	2018-46. Contact Graham Humphreys regarding polycarbonate windows.	JS	June
	2018-47. Contact Ben Pretty regarding road damage fund.	JS	June

## 7. Reports

- ARCom Report – Summary of 20 April 2018 meeting  
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%202018%20Meeting%20Summary%20-%2020-%204%20Apr%20-%20Level%202.2.pdf>  
Next meeting 9 May.
- NSW/ACT State Council Minutes from 7 April 2018  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407\\_SC%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_SC%20Minutes_Unconfirmed.pdf)  
Next meeting 25 August.
- NSW/ACT State Council Executive Minutes from 7 April 2018  
[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407\\_NWSCE%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_NWSCE%20Minutes_Unconfirmed.pdf)  
Next meeting 6 June. Cancelled.

## 8. Finance Report

The Treasurer presented the financial statement to the end of April. BM monitoring partnership payments.

## 9. Decisions made by email vote between meetings

MOTION: “That the Border Ranges Rally make the break between Heats 1 and 2 after SS8.” All in favour, CARRIED.

MOTION: “That Rally Australia be removed from the MTA NSWRC Championship.” All in favour, CARRIED.

## 10. Past Events

- 05/05/18 – Mitta Mountain Rally. Rd 2 NSWRC, Rd 2 ECCRS. Approximately fifty entries, of which fifteen were NSW. Debbie Quirk did a fabulous job as Rally Panel rep. NSW took top three positions. Organisers are keen for it to be a NSWRC round in 2019. No awards presented to NSWRC crews. Considered a successful event.
- 20/05/18 – Volksmuller Rallysprint. Rd 4 RSS. Sixty-four entries, sixty starters and fifty-eight finishers. Event curtailed due to dusty conditions. Used short course, with easier access for spectators. Did not attract many series entries.
- 26/05/18 – Cellarbrations Clybucca Rally. Rd 2 CRS/DRS/HRS. Have had negative feedback from some competitors. Well-organised and with good spectator numbers. Competitors considered roads too rough and that roadbook was not accurate. Organisers are investigating other areas for 2019. JS has been in contact with the organisers, who are meeting tonight. Panel may consider appointing a series checker.

## 11. Coming Events

- 23/06/18 – Myall Lakes Rally. Rd 3 CRS/DRS/HRS.
- 14/07/18 – Border Ranges Rally. Rd 3 NSWRC, Rd 3 ECCRS. Four stages to be repeated twice.
- 21/07/18 – Narooma Rally. Rd 4 CRS/DRS/HRS.

## 12. Registrations

Series	May 20 2018	May 2017	Dec 2017	Dec 2016
NSWRC	69	55	67	97
ECCRS	69	N/A	N/A	N/A
CRS/DRS/ORS	81	78	80	111
HRS	9	14	20	12
RSS	81	64	66	118
Total Registrations	170 individuals, 309 total	130 individuals, 211 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

BM has three HANS devices to be given to registered competitors – will encourage more to register and reinforces the Panel’s stand on safety. Other items may be available – possibly post second-hand equipment on website.

## 13. General Business

- Door numbers from Barcodes Australia. Invoice attached.
- RallyNSW brochure. Complete.
- Update on checkers. JG absent.
- Panel Deputy Chair position required. Chair & Deputy have no right to vote. JS to put a submission to CAMS to change Standing Orders to permit voting by Deputy (unless acting as Chair)
- MOTION: That Brett Middleton be appointed as Deputy Chair of the NSW Rally Panel. Moved LM, seconded AC. All in favour, CARRIED.
- Entrants’ Code of Conduct. Attached. Suggested that something similar be included in NSW events. AC to draft NSW version.
- Media coverage at CRS events. At present, not sufficient budget to cover CRS events. Media kit for organisers to be produced. Vital that organisers send information/publicity/photos to panel for posting. AC to produce checklist.
- Spam mail to info@ address. BC removed link on website.
- CAMS Championship and Series Policy – defer to 2019 conditions.
- Strategic planning for 2019. To be discussed at face-to-face meeting. Need to formulate a plan for NSW. AC has contacted Jon Thomson, State Executive Chair and ARCom, regarding this. Need to involve Qld, Vic and ARCom. Future contact to be from JS.

- Use of polycarbonate windows – refer Graham Humphreys document. CAMS manual is specific on requirements for polycarbonate windows and foam. Primarily, it is up to CAMS to enforce this. JS to contact Graham Humphreys.
- Road damage fund. Victoria has a permanent \$20 000 fund. Panel to consider setting up a fund to cover for this possibility and mitigating the risk to individual clubs. It may be possible to insure against this.
- Rally of the Heartland – very basic Roadbook but a successful event. Organisers quizzed BM on situation in NSW.

## 14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 9:40 pm.

Next Face-to-Face Meeting: Saturday 4<sup>th</sup> August  
Next Teleconference: Wednesday 4<sup>th</sup> July at 7:30 pm.

## 15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au>

## 16. Record of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman	7/7	6
Bethany Cullen	7/7	
Jim Gleeson	4/7	6 6 6
David Gray	6/7	9
Lui MacLennan	7/7	
Brett Middleton	7/7	
Adriana Pallister	6/7	6
Andy Pierce	6/7	8
Carol Sparkes	6/7	6
John Sparkes	6/7	6
Tim Wilkins	3/7	3 6 9 9

### Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment



# NSW Rally Panel



4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work

**I have sighted these minutes and declare they are a true and accurate record of the meeting:**

**CHAIRMAN**     *John D. Sparkes*

**DATE:**         *4 July 2018*