

Wednesday 4th July 2018
By Teleconference

MINUTES

1. Attendees

Present:

John Sparkes (JS) Chair, Brett Middleton (BM) Deputy Chair, Lui MacLennan (LM) Secretary, Carol Sparkes (CS) Treasurer, Bethany Cullen (BC), Jim Gleeson (JG), Dave Gray (DG), Adriana Pallister (APal), Andy Pierce (AP)

CAMS Personnel:

Nil

Observers/Visitors:

Nil

2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:31 pm and welcomed all attendees.

3. Apologies

Tim Wilkins (TW)

4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 6th June as being a true and accurate record of the meeting."

Moved: AP, Seconded: DG. All in favour, CARRIED.

5. Correspondence

Inbound:

- 07/06/18 – from Phil Pallister with request for turbo seal kit and CAMS Scrutineer stamp. Forwarded to JS. Received same email 04/07/18. Forwarded to JS and LM replied.
- 07/06/18 – from Barcodes Australia confirming Myall order. Invoice followed on 08/06/18.
- 08/06/18 – from Stephen Davies of BDBRR requesting changes to the Competition Conditions for that event with respect to competitive distance and regional scrutineering. Put to an email vote by the Panel.
- 10/06/18 – from APal with clock order for Myall Lakes Rally.
- 12/06/18 – from John Careless with suggestion of information for FB posting. BM replied.
- 14/06/18 – from CAMS NSW with details of rescheduled State Executive meeting.
- 18/06/18 – from APal informing panel that she has paid CAMS portion of Numbers order and she will be seeking reimbursement for same. Reimbursement claim form followed 27/06/18. JS forwarded to CAMS NSW for payment and also querying whether CAMS has paid already. CAMS replied with current form to be completed by APal.
- 19/06/18 – from Keiron Pittman requesting info on Myall Rally spectating. Forwarded to APal.

- 21/06/18 – from Allison requesting info on Myall Rally spectating. LM replied with details.
- 21/06/18 and 29/06/18 – from Richard Cassey from Port Moresby, expressing interest in participating in NSW rallies. Forwarded to JS.
- 25/06/18 – from Garry O’Dell, a PhD student at Uni of Newcastle, requesting information on planning for and regulation of temporary land uses for the purposes of events in NSW. Rallies are in that category. Forwarded to JS for response.
- 25/06/18 – from CAMS NSW requesting a list of Rally Regional Scrutineers, as requested by the Stewards Panel. JS replied with list and also addressed the issues on the latest Scrutiny report and access to turbo restrictor measuring tools. CAMS NSW replied with a list of three rally scrutineers who are not accredited and that scrutiny and turbo restrictor measuring tool issues be raised with Jake Bryant, Motorsport Development Executive – Rally.
- 27/06/18 – from Dennis Willis, secretary of NSW Stewards Panel, regarding possible rescheduling of Kempsey Rallysprint. Forwarded to JS. JS replied.
- 27/06/27 – from Trent Price, Sporting Commissions and Championships Manager of CAMS, regarding suitability and approval of Sydney International Dragway Rallysprint venue for Stage 1 Rallysprints in 2018. JS replied that the Panel had previously approved this venue.
- 27/06/18 – from CAMS NSW with application for Rallysprint Venue Licence for SMSP Rallysprint to be approved by NSW Rally Panel.
- 27/06/18 – from Chris Seam (by phone), President of KSCC, informing Panel that Kempsey Rallysprint has been postponed. JS forwarded to all relevant officials.
- 27/06/18 – from CAMS Permits with regulations for AMH Rally of the Bay for checking.
- 29/06/18 – from Aiden requesting contact for Media team. Forwarded to BM.
- 04/07/2018 – from Scott McGrath with details of turbo seals available from CAMS.

Outbound:

- 06/06/18 – from LM to Matt of CAMS with confirmed May Minutes. MA replied.
- 07/06/18 – from BM to Ben Pretty of CAMS, requesting invoice be sent to Premier Panel Beating for 2017 partnership agreement. BP replied with invoice attached. Sue Byrn paid invoice and BP acknowledged receipt.
- 12/06/18 – from JS to Jake Bryant (ARCom) with three items for the ARCom agenda.
 - Approval of Bruce Garland’s Escort as C3 Classic Rally Car
 - Items to be addressed in Strategic Planning
 - Use of Perspex windows in PRC vehicles.
- 21/06/18 – from JS to Adrian Coppin with competitor feedback regarding ECCRS involvement in Rally Australia. Follow up to AC on 02/07/2018 with a list of issues for clarification. 03/07/18 – AC replied. ECCRS not possible as no blind event and recce only on the Tuesday.
- 26/06/18 – from LM to Christine Palmer of Blacktown RSL requesting confirmation of room use for face-to-face meeting on August 4. CP replied with confirmation.

6. Matters Arising from Previous Minutes

All items discussed.

Date	Item	Responsible	Status
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	<p>2017-15. Contact RallySafe with respect to discount for multiple events in 2018. JG in email contact and will follow up. JG to discuss options with Richard Houghton who has commenced RallySafe training. Delegated to BM. Spoken to Steve Sims. Richard Houghton spent the ARC training with RallySafe and he will discuss with SS. BM has spoken to Richard H and has requested costings for events so that the panel can negotiate. JS has spoken to RallySafe regarding discount for bulk deal for NSW rallies. JS has approached RallySafe regarding discounts for multiple events – no response yet. No further action.</p>	JS	Complete
	<p>2017-20. Link up with clubs running Khanacross and Motorkhana at state series as entry level to rallying. To put link on website with club and event details. Also contacted ACT clubs. AP to set up page on website with details, videos and information (Contact CAMS & NRMA – Coral Taylor - regarding promotion)</p>	APierce /JS	Ongoing
	<p>2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list. JG to follow up with CAMS to produce online Checkers Module.</p>	JG	2018
	<p>2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld & Vic. To contact others. Panel to suggest topics for discussion. ARCom to arrange regular forum with state panels. JS to contact SA Panel Chair.</p>	JS	July
20/1	<p>2018-09. Tim Wilkins to contact potential scrutineers to be added to the RallyNSW Scrutineers list. Either existing scrutineers or those that will need to go through CAMS accreditation process. AMSAG has a list which was sent to CAMS to determine who was also qualified as a CAMS scrutineer but not CAMS accredited. Only Andrew Penny – to be contacted by JS.</p>	TW/JS	ASAP
7/2	<p>2018-17. Create page on website for Results archives. To post on FB looking for past results.</p>	BC	Ongoing
7/2	<p>2018-20. Investigate venues for 2018 Presentation function.</p>	APal/CS	July
7/2	<p>2018-21. Make a list of trophies left over from Presentation so they can be distributed. Two to be mailed. Two others to be delivered.</p>	JS	ASAP
7/2	<p>2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same.</p>	LM	2018
7/3	<p>2018-24. Create History of NSWRC page on website. Awaiting photos.</p>	LM	Complete
7/3	<p>2018-29. BM to contact John McCredie regarding Peter Houghton video. Budget of \$500 not adequate at present. JS to approach Ben Pretty as to whether CAMS would cover the cost. To be used as inspiration and</p>	JG	July

	motivation to others. JG to contact Peter.		
7/3	2018-31. Check with Chris Giddins what the role of Area Co-ordinator involves. Someone who lives locally and is in touch with local authorities and the residents and has local knowledge. A list of regional contacts on the website would be appropriate. Suggested we have Area Advisors. JS to speak to CG and Adrian Dudok. Considered the role is redundant. Panel needs to continue to be active in staying in touch with organisers. JS to contact relevant locals to determine if they're happy to give advice and if so, put contacts on website.	JS	July
4/4	2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more than two years.	JS/JG	July
4/4	2018-33. Purchase three additional restrictor measuring devices for distribution within NSW. JS to talk to Chris Giddins. JS in contact with Scott McGrath regarding supply of seals & measuring devices. Specifications of tool required – from CG. Need tow tools (34 & 36mm) in each area or ideally two for every scrutineer.	JS	July
4/4	2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG.	JS	Ongoing
4/4	2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2/5	2018-37. Contact all Clubman organisers regarding recommended use of large fluoro numbers on rear side windows. JS to talk to Minidulla organisers.	JS	ASAP
2/5	2018-39. Update RallyNSW brochure.	BM	July
6/6	2018-40. Send BC photos for history webpage. 80s and 90s particularly.	All	ASAP
6/6	2018-41. Contact (ECCRS) partners regarding putting logos on RallyNSW website.	BM	July
6/6	2018-42. Put together guidelines for checkers as to what should be in Roadbook.	JS	July
6/6	2018-43. Contact Ben Pretty regarding voting rights of Chair and Deputy Chair. Also regarding sending unapproved Minutes.	JS	July
6/6	2018-44. Draft new Competitor Code of Conduct for NSW competitors.	BM/JS	July
6/6	2018-45. Produce checklist for media requirements etc at Clubman events.	BM/JS	July
6/6	2018-46. Contact Graham Humphreys regarding polycarbonate windows. Submission sent to ARCom to make a decision.	JS	Complete
6/6	2018-47. Contact Ben Pretty regarding road damage fund. Considered unnecessary for clubs to be bailed out.	JS	Complete

4/7	2018-48. Contact AC regarding ongoing involvement.	JS/BM	ASAP
4/7	2018-49. Series Registration welcome emails. (Mobile numbers to Brett weekly) Compile registered competitors mobile numbers. (To Brett weekly each Sunday)	BC/APal	
4/7	2018-50. Email draft scrutiny form to Panel for comment, then to contact Scrutiny Panel Chair and then CAMS for revision.	JS	ASAP
4/7	2018-51. Contact Debbie Quirk, CoC of Bondo Rallysprint, regarding panel's approval motion to extend course.	JS	ASAP
4/7	2018-52. Review Competition Conditions prior to August meeting and send potential changes to LM.	All	ASAP

7. Reports

- ARCom Report – Summary of 20 April 2018 meeting
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%20018%20Meeting%20Summary%20-%20202%20-%2004%20Apr%20-%20Level%202.2.pdf>
Next meeting 9 May. Minutes not yet available.
- NSW/ACT State Council Minutes from 7 April 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_SC%20Minutes_Unconfirmed.pdf
Next meeting 25 August.
- NSW/ACT State Council Executive Minutes from 7 April 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_NSWSCE%20Minutes_Unconfirmed.pdf
Next meeting 6 June. Re-scheduled to 21 June. Minutes not yet available.

8. Finance Report

The Treasurer presented the financial statement to the end of May. BM monitoring partner contributions.

9. Decisions made by email vote between meetings

MOTION: “For the Competition Conditions to be varied for the Brakes Direct Border Ranges Rally as follows:

1. Maximum Competitive distance reduced from 110km to 103.92km.
2. Regional Scrutineering to be available less than two weeks before the event, being from 17:00 on 4 July which is 10 days before the event.”

BC, JG, BM, AP, LM, JS, CS in favour, others abstained. CARRIED.

10. Past Events

- 23/06/18 – Myall Lakes Rally. Rd 3 CRS/DRS/HRS. Thirty-seven entries, thirty-five starters, twenty-seven finishers. Considered a great success by all. Deep creek considered by some competitors to be inappropriate.

11. Coming Events

- 08/07/18 – Kempsey Rallysprint. Rd5 RSS. Postponed till further notice.
- 14/07/18 – Brakes Direct Border Ranges Rally. Rd 3 NSWRC, Rd 3 ECCRS. Four stages to be repeated twice. Fifty-two entries, eighteen ECCRS. Approximately 50/50 Qld vs NSW. Most of the field contesting both days. Running at 1-minute intervals on shire roads. Good PR on Facebook.
- 21/07/18 – Narooma Rally. Rd 4 CRS/DRS/HRS.
- 11/08/18 – AMH Automotive Group Rally of the Bay. Rd 4 NSWRC, Rd 4 ECCRS.

12. Registrations

Series	June 21 2018	June 2017	Dec 2017	Dec 2016
NSWRC	73	58	67	97
ECCRS	72	N/A	N/A	N/A
CRS/DRS/ORS	86	86	80	111
HRS	10	17	20	12
RSS	82	64	66	118
Total Registrations	179 individuals, 323 total	130 individuals, 211 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

13. General Business

- Update on checkers. JG still looking for checker for Minidulla. JG to contact CAMS regarding production of an online checkers module.
- Proposed revisions to Rally Scrutiny form. Form requires more detail on car, driver, co-driver, and apparel. JS to circulate Scrutiny form for comment.
- Submission to ARCom for approval of Bruce Garland's Escort. Jon Thomson replied informing panel that ARCom will consult with other competitors for their opinion. JS has drafted words for updated table of requirements for C3 rally cars.
- Possible inclusion of 2018 Rally Australia in ECCRS. Due to no option for roadbook or recce at an appropriate time, Rally Australia will not form part of the ECCRS.
- Possible new series for Cross Country vehicles. Proposed by two enthusiastic competitors. CC rally cars run under completely different regulations to existing rally cars. Will increase numbers in events. Could potentially run under the Clubman banner. Partners would be required to make it viable. To be discussed further at face-to face meeting.
- Date change for Bathurst Rally. Unable to use Mt Harris section due to Bathurst races. Date not changing – Mt Harris stage dropped and new service area required.
- Revisions to Competition Conditions at August meeting. Panel to review 2018 Conditions and send potential revision to LM prior to August face-to-face meeting.
- Application for SMSP as a Rallysprint venue. To be circulated to panel for email voting.
- Resignation of Andrew Chapman who has done a huge amount of work for the Panel. JS to contact AC with our appreciation of all his work.

- Redistribution of AC’s responsibilities. To be further discussed at face-to-face meeting in August.
- Bondo Rallysprint – organisers have requested changes to section lengths as per approved in 2017 to 10.4 and 13.5 km. The altered format meets the requirements of 2018 Rallysprint Standing Regulations – Article 1(c)
 - Where the risk profile of the event does not change...
 - Total competitive distance does not exceed 96 kms

MOTION: “ That the NSW Rally Panel approve the application from Debbie Quirk, CoC of Bondo Rallysprint, to change the section lengths to 10.4 and 13.5 km.” All in favour. CARRIED.

14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 9:42 pm.

Next Face-to-Face Meeting: Saturday 4th August, Blacktown RSL at 10:00 am.
 Next Teleconference: Wednesday 5th September at 7:30 pm.

15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <http://www.rallynsw.com.au>

16. Record of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman (resigned June 2018)	7/8	6
Bethany Cullen	8/8	
Jim Gleeson	5/8	6 6 6
David Gray	7/8	9
Lui MacLennan	8/8	
Brett Middleton	8/8	
Adriana Pallister	7/8	6
Andy Pierce	7/8	8
Carol Sparkes	7/8	6
John Sparkes	7/8	6
Tim Wilkins	3/8	3 6 9 9 9

Legend

1. Absent due to officiating
2. Absent due to club commitment



NSW Rally Panel



3. Absent due to work commitment
4. Absent due to urgent commitment
5. Absent due to competition
6. Absent due to personal leave
7. Absent due to National meeting
8. Absent due to illness
9. Absent no apology
10. Absent due to Panel work

I have sighted these minutes and declare they are a true and accurate record of the meeting:

CHAIRMAN: *John D. Sparkes*

DATE: *4 August 2018*