

**Wednesday 5<sup>th</sup> September 2018  
By Teleconference**

## MINUTES

### 1. Attendees

**Present:**

John Sparkes (JS) Chair, Brett Middleton (BM) Deputy Chair, Lui MacLennan (LM) Secretary, Carol Sparkes (CS) Treasurer, Bethany Cullen (BC), Jim Gleeson (JG), Adriana Pallister (APal), Andy Pierce (AP),

**CAMS Personnel:**

Nil

**Observers/Visitors:**

Bernie Webb

### 2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:33 pm and welcomed all attendees, in particular Bernie Webb.

### 3. Apologies

Dave Gray (DG), Tim Wilkins (TW)

### 4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held face-to-face on Saturday 4<sup>th</sup> August as being a true and accurate record of the meeting."

Moved: JG, Seconded: AP. All in favour, CARRIED.

### 5. Correspondence

**Inbound:**

- 05/08/18 – from Andrew Kohler with Supp Regs and Entry Form for Minidulla
- 06/08/18 – from Matt Anderson of CAMS NSW, requesting Rally Panel's determination on the submission of an application for an S1 Rallysprint Venue Licence.
- 11/08/18 – from Stuart seeking spectator point for a rally.
- 13/08/18 – from CAMS NSW with notice of State Council meeting on 25/08/18 and unconfirmed Minutes of April meeting.
- 13/08/18 – from CAMS NSW with notice of State Executive meeting on 25/08/18.
- 13/08/18 – from Martin Holberton with Checkers Report for Narooma Forest Rally.
- 14/08/18 – from John Newton with an enquiry on turbo sealing.
- 14/08/18 – from Andrew Kohler with a bulletin and updated entry form for Minidulla.
- 20/08/18 – from Ron Moore regarding officialing on Bathurst Rally. Forwarded to APal.
- 20/08/18 – from Mitch Dumesny regarding Hoosier tyres.

- 20 August – from Adriana Pangas, of Condo750, requesting a rally event date for 2019.
- 21/08/18 – from CAMS NSW with Agenda etc for State Executive meeting on 25/08/18.
- 22/08/18 – from Jason Wall of WDCC, notifying of cancellation of Bondo Rallysprint.
- 23/08/18 – from CAMS NSW with additional Agenda items for the State Executive meeting on 25/08/18.
- 24/08/18 – from Andrew Kohler with clock order for Minidulla.
- 26/08/18 – from Dave Johnson of HRC regarding a rally reunion on 1 December, to recognise marathon participants and include RallyNSW and AMSAG.
- 27/08/18 – from Andrew Kohler with door panel order form for Minidulla. BarcodesAus replied.
- 27/08/18 – from Andrew Kohler with edited entry form for Minidulla and request for list of Registrations. Forwarded to BC to update entry form on web, LM replied with registrations.
- 28/08/18 – from Dave Johnson of HRC, regarding recognition of NSW Rally Legends. JS replied.
- 31/08/18 – from Chris Fitzgerald (a AASA competitor interested in the ECCRS), enquiring about event entry fees. LM replied.
- 04/09/18 – from Mike Cherry with 2019 rally event date application.
- 04/09/18 – from Peter McDonald, CAMS Permits, with Supp Regs for Hastings Rallysprint. JS replied.
- 04/09/18 – from Peter McDonald, with Supp Regs for Bethunga Stampede. JS replied that Victorian Panel should review these.
- 04/09/18 – from Ben Semple of WAC, with 2019 rally event date applications.
- 04/09/18 – from Jon Thomson of ARCom, requesting update on rally in NSW. JS supplied same. Also issue of Sarah Bell no longer being ARC CRO. Sarah remains as CRO for Rally Australia
- 05/09/18 – from Shawn Fitzgerald on CAMS, with proposal that Raleigh Motorsports Assn stage a 2019 NSW Rallysprint round. They would require a Rallysprint Venue Licence. JS replied.

## **Outbound:**

- 06/08/18 – from JS to Matt Anderson of CAMS NSW with application form and covering letter to be sent to clubs wishing to run a rally event in 2019.
- 18/08/18 – from JS to Bernie Webb regarding joining the Rally Panel. BW replied.
- 18/08/18 – from JS to Coal Mullet requesting a quote for fluoro numbers.
- 20/08/18 – from BM to CAMS NSW with OHM invoice for Rally of the Bay. MA replied.
- 05/09/18 – from JS to Scott McGrath, CAMS Technical, with proposal for CAMS to purchase turbo restrictor measuring tools for NSW regional scrutineers.
- 05/09/18 – from LM to Denise, Secretary of Blacktown RSL, acknowledging room hire fee waiver for August face-to-face meeting and requesting same for 2019.

## **6. Matters Arising from Previous Minutes**

All items discussed.

Date	Item	Responsible	Status
	2017-20. Link up with clubs running Khanacross and Motorkhana at state series as entry level to rallying. To put link on website with club and event details. Also contacted ACT clubs. AP to set up page on website with details, videos and information (Contact CAMS, RMS & NRMA – Coral Taylor - regarding promotion). Progressing very well and details to be placed on website. Potential to promote via Rally Australia? ARCom could potentially develop a national program. Clubs to be encouraged to approach local schools. AP is preparing a page for RallyNSW website.	APierce /JS	Ongoing
	2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list. JG to follow up with CAMS to produce online Checkers Module. Checker allocations are up to date. Still to chase Checkers Module.	JG	2018
	2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld & Vic. To contact others. Panel to suggest topics for discussion. ARCom to arrange regular forum with state panels. JS to contact SA Panel Chair.	JS	Ongoing
20/1	2018-09. RallyNSW Scrutineers list. Andrew Penny – to be contacted by JS.	JS	ASAP
7/2	2018-17. Create page on website for Results archives. To post on FB looking for past results. AP to contact BMSC to access their archives. AP has been in contact with administrator at BMSC.	BC/AP	Ongoing
7/2	2018-20. Investigate venues for 2018 Presentation function on February 2. Rydges Parramatta preferred venue. CS to book and confirm. JS to prepare invitation list. JS to contact Molly Taylor to MC. Contact Andrew Crowley to present his novelty awards. Rydges confirmed. LM to produce menu etc. Payment to be made through CAMS. CS to discuss payment with CAMS. JS to invite several representatives from outside (CAMS, AMSAG etc). Panel meeting at 10:00 and Meet the Panel from 4:00 pm till 6:00 pm. Pre-dinner drinks from 6:00 pm. Event starts at 7:00 pm. APal to assist.	CS/JS	August
7/2	2018-21. Make a list of trophies left over from Presentation so they can be distributed. Two to be mailed. Two others to be delivered.	JS/CS	ASAP
7/2	2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same.	LM	2018
4/4	2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more	JS/JG	Sept

	than two years.		
4/4	2018-33. Purchase three additional restrictor measuring devices for distribution within NSW. JS to talk to Chris Giddins. JS in contact with Scott McGrath regarding supply of seals & measuring devices. Specifications of tool required – from CG. Need two tools (34 & 36mm) in each area or ideally two for every scrutineer. Steward Wilkins produced a quote to have these designed and made. SW is collaborating with SMcG. 5/9 - JS has emailed SMcG regarding CAMS paying for tools for NSW regional scrutineers. Total cost <\$2000 to supply 25 kits. SW also has access to a stock of pre-numbered brass seals, which don't need crimping. Need to determine if brass seals are acceptable at a national level. Is a national register kept of seal number/vehicle.	JS	Ongoing
4/4	2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG.	JS	Ongoing
4/4	2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2/5	2018-37. Contact all Clubman organisers regarding recommended use of large fluoro numbers on rear side windows. JS to talk to Mini'dulla organisers. JS to contact Dave Ballard re Monaro stages.	JS	Sept
2/5	2018-39. Update RallyNSW brochure.	BM	Ongoing
6/6	2018-42. Put together guidelines for checkers as to what should be in Roadbook. Liaise with ARCom as this should be in Checkers Manual.	JS	Ongoing
6/6	2018-43. Contact Ben Pretty regarding voting rights of Chair and Deputy Chair to break a tie. Also regarding sending unapproved Minutes.	JS	Sept
6/6	2018-45. Produce checklist for media requirements etc at Clubman events.	BM/JS/AP al	Sept
4/8	2018-53. Contact organisers of Mini'dulla to supply information for website.	DG	Complete
4/8	2018-54. Contact Matt Anderson for an Application to run a rally event in NSW to be sent to all organising clubs. Requests to close 15 September.	JS	Complete
4/8	2018-55. Consolidate lists of Scrutineers, Rally Rego scrutineers and Log book scrutineers on website.	BC	Sept
4/8	2018-55. Contact competitor (TD) to gauge interest in East Coast Challenge	BM/JS	August
5/9	2018-56. Budget plan for 2019.	JS/CS/BM	Sept
5/9	2018-57. Contact KSSC regarding a new date for Kempsey Rallysprint.	JS	Sept

## 7. Reports

- ARCom Report – Summary of 15 June 2018 meeting

<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%202018%20Meeting%20Summary%20-%20203%20-%202015%20Jun%20-%20Level%202.pdf>

Next meeting 5 September.

- NSW/ACT State Council Minutes from 7 April 2018

[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407\\_SC%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_SC%20Minutes_Unconfirmed.pdf)

Next meeting 25 August.

- NSW/ACT State Council Executive Minutes from 7 April 2018

[http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407\\_NSWCE%20Minutes\\_Unconfirmed.pdf](http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_NSWCE%20Minutes_Unconfirmed.pdf)

Next meeting 6 June. Re-scheduled to 21 June. Minutes not yet available.

## 8. Finance Report

The treasurer presented the financial report to the end of July. CS to speak to CAMS regarding reconciliation of payments. BM to chase partners still to pay. CS, JS & BM to work on 2019 budget.

## 9. Decisions made by email vote between meetings

Application for SMSP to be approved for a Rallysprint Venue Licence was circulated to the panel after the July meeting. All voted in favour of this and the decision was ratified at this meeting.

## 10. Past Events

- 11/08/18 – AMH Automotive Group Rally of the Bay. Rd 4 NSWRC, Rd 4 ECCRS. Also a VRC and ACT Regional Rally Series round. 72 entries, of which 2/3 were from NSW. Ceremonial start successful. Victorian competitors keen to come back in 2019. Pacenoted and blind event combined, which was a challenge for the scorers but drew a maximum field. Panel needs to be aware that a crew was charged with acts prejudicial to motorsport and they have appeared before a tribunal. Due process has been followed.

## 11. Coming Events

- 15/09/2018 – Rockstar Automotive Mini'dulla. Rd 5 CRS/DRS/ORS/HRS. Only 10 entries last week.
- 22/09/2018 – Bathurst Rally. Rd 5 NSWRC, Rd 5 ECCRS. HQ and Service to be at Local Rugby club. Planning a media day in Sunny Corner. Remote refuel at Sunny Corner to be instituted. Event progressing well. Not many entries at this stage. All permissions in place. St Patricks to be start and service. Considered a challenging course.
- 13/10/2018 – Hastings Rallysprint. Rd 5 RSS.
- 20/10/18 – Monaro Stages. Rd 6 NSWRC, Rd 6 ECCRS, Rd 6 CRS, Rd 6 DRS, Rd 6 DRS, Rd 6 HRS, ACT Regional Rally Series.

## 12. Registrations

Series	August 5 2018	August 2017	Dec 2017	Dec 2016
NSWRC	86	62	67	97

<b>ECCRS</b>	79	N/A	N/A	N/A
<b>CRS/DRS/ORS</b>	94	96	80	111
<b>HRS</b>	11	19	20	12
<b>RSS</b>	82	65	66	118
<b>Total Registrations</b>	198 individuals, 352 total	130 individuals, 211 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

## 13. General Business

- Strategic Management
  - 2019 Calendar progress – JS has been working on the calendar but there are still some applications to be returned. Caves Classic 6 April (State & Clubman), Mitta Mountain Rally 25 May, BDBRR not to run in 2019, Rally of the Bay 10 August, Monaro Stages 19 October (State & Clubman), NatCap will depend on dates for ARC, Narooma 20 July. Myall definite, Bathurst to be discussed post 2018 event. There may be a possibility of another Qld event on the calendar. Griffith Council interested in the prospect of an event. Griffith has a very active off-road club. BW to investigate.
  - 2019 Competitions Conditions progress – Some ideas from BW. What can we do to make events more inviting for competitors. Remove early check in penalties, alter outside assistance rules. Consider removing Service In controls, followed by a regroup. BW to email JS with ideas.
- Event Support
  - Team to take on Officials Database
  - Officials registration at events – A form is in place to capture information on volunteers at events. Potentially competitors could also be encouraged to use this form.
  - Vehicle numbers update – fluoro numbers to be used in 2019.
  - Guidelines for series co-ordinators and RNSW reps – BM has a document in place.
  - Guidelines for organisers' promotion of events and support of RNSW activities – need to consolidate into a document, particularly for state rounds.
- Rally NSW:
  - Promotion of event partners by RallyNSW – need to help each event in the promotion of their event partners. Organisers need to understand the importance of this. Possibly produce a generic 'poster' for events to use for publicity, a template to attract local service clubs etc to help on events.
  - Proposed coverage of Clubman events in 2019. No budget available at this stage. Followers expect scores, updates etc in a timely manner. Part of the promotion budget could be assigned to travel/accommodation costs for an 'amateur'. Proposal that an end of year production be made using existing footage from Caves Classic, Myall and Monaro Stages.
  - Presentation/launch progress – addressed in Matters Arising.
  - Competitor surveys – to compare data from Survey Monkey 2017 & 2018. Andrew Chapman is assisting.
- Data Management: Pointscores up to date, Seeding will be up to date this week in time for Mini'dulla. JG to manage Registrations in 2019.
- Safety/training/novices:
  - Guidelines on correct use of FHR/harnesses. Tether length is of great importance. BC to produce a document on setting up the FHR and harness.

- Co-driver training ideas – considered to be a cheap entry into the sport. BW to provide some video content. There are some existing documents/manuals which, with a little updating, could be uploaded to the website.
- Technical:
  - Restrictor measuring tools update – addressed in Matters arising.
- Allocation of roles for 2019
- Dave Johnson proposal for NSW Rally Legends awards. The panel is happy to support this but will not be involved in organising.
- Items to raise with ARCom – ideas to be emailed to JS and LM. After discussion by the panel, to be submitted to ARCom.

## 14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 10:21 pm.

Next Teleconference: Wednesday 3<sup>rd</sup> October at 7:30 pm.  
 Next Face-to-Face meeting Saturday 2<sup>nd</sup> February 2019 at 10:00 am, Rydges Parramatta.

## 15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <https://www.rallynsw.com.au>

## 16. Record of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman (resigned June 2018)	7/8	6
Bethany Cullen	10/10	
Jim Gleeson	7/10	6 6 6
David Gray	8/10	9 9
Lui MacLennan	10/10	
Brett Middleton	9/10	6 6
Adriana Pallister	9/10	6
Andy Pierce	9/10	8
Carol Sparkes	9/10	6
John Sparkes	9/10	6
Tim Wilkins	3/10	3 6 9 9 9 3 9

### Legend

1. Absent due to officiating
2. Absent due to club commitment



# NSW Rally Panel



3. Absent due to work commitment
4. Absent due to competition
5. Absent due to personal leave
6. Absent due to illness
7. Absent no apology
8. Absent due to Panel work

**I have sighted these minutes and declare they are a true and accurate record of the meeting:**

**CHAIRMAN:**     *John D. Sparkes*

**DATE:**         *3 October 2018*