

Wednesday 3rd October 2018
By Teleconference

MINUTES

1. Attendees

Present:

John Sparkes (JS) Chair, Brett Middleton (BM) Deputy Chair, Lui MacLennan (LM) Secretary, Carol Sparkes (CS) Treasurer, Bethany Cullen (BC), Jim Gleeson (JG), Dave Gray (DG), Andy Pierce (AP)

CAMS Personnel:

Nil

Observers/Visitors:

Bernie Webb

2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:33 pm and welcomed all attendees.

3. Apologies

Adriana Pallister (APal), Tim Wilkins (TW) – no apology

4. Minutes of Previous Meeting

MOTION: “That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 5th September as being a true and accurate record of the meeting.”

Moved: AP, Seconded: BM. All in favour, CARRIED.

5. Correspondence

Inbound:

- 07/09/18 – from Scott McGrath regarding turbo restrictor measuring tools. JS replied.
- 09/09/18 – from Andrew Kohler regarding results spreadsheet template.
- 11/09/18 – from Destination NSW with details of Flagship Events Program funding applications.
- 11/09/18 – from CAMS NSW with unconfirmed Minutes of State Executive meeting of 25 August and notice of next meeting on 13 October.
- 12/09/18 – from Andrew Kohler with seeded entry list for Mini’dulla.
- 16/09/18 – from Michael Sleeman regarding entry level rallying. Forwarded to JS & BM. LM replied with link to Get Involved.
- 17/09/18 – from Dave Ballard with clock order form for Monaro Stages. Forwarded to Richard Houghton.
- 17/09/18 – from Scott Keys with Supp Regs and Entry Form for Hastings Rallysprint. Forwarded to BC, APal & JS.
- 18/09/18 – from Terry Gunter requesting help for getting service vehicle from Cooma to service. Forwarded to BC for posting on Facebook.

- 27/09/18 – from David Stephens with Checkers report for Mini'dulla. Only issue raised was poor communications in some areas.

Outbound:

- 05/09/18 – from LM to CAMS NSW with approved Minutes of August meeting.
- 05/09/18 – from LM to CAMS NSW with panel approval of SMSP Rallysprint Venue Licence.
- 08/08/18 – from JS to Helen House of Raleigh Raceway regarding the possibility of a State Rallysprint round at Raleigh.
- 24/09/18 – from JS to Dennis, requesting Steward allocations for Kempsey Rallysprint.
- 25/09/18 – from JS to Matt Anderson of CAMS NSW, requesting Andrew Penny and Peter Taylor be added to regional scrutineers list and for information to update Andrew Penny to Silver Scrutineer. MA replied with approval for AP & PT and info for AP. Richard Setchfield also requested and approved.
- 03/10/18 – from BM to CAMS NSW with OHM Bathurst Rally invoice for payment.

6. Matters Arising from Previous Minutes

All items discussed.

Date	Item	Responsible	Status
	2017-20. Link up with clubs running Khanacross and Motorkhana at state series as entry level to rallying. To put link on website with club and event details. Also contacted ACT clubs. AP to set up page on website with details, videos and information (Contact CAMS, RMS & NRMA – Coral Taylor - regarding promotion). Progressing very well and details to be placed on website. Potential to promote via Rally Australia? ARCom could potentially develop a national program. Clubs to be encouraged to approach local schools. AP is preparing a page for RallyNSW website. Webpage is under construction but need to communicate to the target audience. Social media is probably one solution. Three-pronged attack – khanacross, co-driving and officiating. Possibly approach local high schools for officials.	APierce/JS	Ongoing
	2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list. JG to follow up with CAMS to produce online Checkers Module. Checker allocations are up to date. Still to chase Checkers Module. Possible to turn the existing manual into an online manual. JG to contact Ben Pretty.	JG	2018
	2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld & Vic. To contact others. Panel to suggest topics for discussion. ARCom to arrange regular forum with	JS	Ongoing

	state panels. JS to contact SA Panel Chair.		
20/1	2018-09. RallyNSW Scrutineers list. Andrew Penny – to be contacted by JS.	JS	Complete
7/2	2018-17. Create page on website for Results archives. To post on FB looking for past results. AP to contact BMSC to access their archives. AP has been in contact with administrator at BMSC.	BC/AP	Complete
7/2	2018-20. Investigate venues for 2018 Presentation function on February 2. Rydges Parramatta preferred venue. CS to book and confirm. JS to prepare invitation list. JS to contact Molly Taylor to MC. Contact Andrew Crowley to present his novelty awards. Rydges confirmed. LM to produce menu etc. Payment to be made through CAMS. CS to discuss payment with CAMS. JS to invite several representatives from outside (CAMS, AMSAG etc). Panel meeting at 10:00 and Meet the Panel from 4:00 pm till 6:00 pm. Pre-dinner drinks from 6:00 pm. Event starts at 7:00 pm. APal to assist.	CS/JS	ASAP
7/2	2018-21. Make a list of trophies left over from Presentation so they can be distributed. Two to be mailed. Two others to be delivered.	JS/CS	Complete
7/2	2018-23. Investigate perpetual trophies for ECCRS & ORS and purchase same. ECCRS \$264, ORS \$198.	LM	Complete
4/4	2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more than two years.	JS/JG	October
4/4	2018-33. Purchase three additional restrictor measuring devices for distribution within NSW. JS to talk to Chris Giddins. JS in contact with Scott McGrath regarding supply of seals & measuring devices. Specifications of tool required – from CG. Need two tools (34 & 36mm) in each area or ideally two for every scrutineer. Steward Wilkins produced a quote to have these designed and made. SW is collaborating with SMcG. 5/9 - JS has emailed SMcG regarding CAMS paying for tools for NSW regional scrutineers. Total cost <\$2000 to supply 25 kits. SW also has access to a stock of pre-numbered brass seals, which don't need crimping. Need to determine if brass seals are acceptable at a national level. Is a national register kept of seal number/vehicle. SMcG requires drawings from SW.	JS	Ongoing
4/4	2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG. AASA has no immediate plans to bring in FHR.	JS	Ongoing
4/4	2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2/5	2018-37. Contact all Clubman organisers regarding recommended use of large fluoro numbers on rear side windows. JS to talk to Minidulla organisers. JS to contact Dave Ballard re Monaro stages.	JS	Complete

2/5	2018-39. Update RallyNSW brochure. Panel decided not to proceed. Confirm that information is on the website	BC	ASAP
6/6	2018-42. Put together guidelines for checkers as to what should be in Roadbook. Liaise with ARCom as this should be in Checkers Manual.	JS	Ongoing
6/6	2018-43. Contact Ben Pretty regarding voting rights of Chair and Deputy Chair to break a tie. Also regarding sending unapproved Minutes.	JS	October
6/6	2018-45. Produce checklist for media requirements etc at Clubman events.	BM/JS/APal/JG	Ongoing
4/8	2018-55. Consolidate lists of Scrutineers, Rally Rego scrutineers and Log book scrutineers on website.	BC	Complete
4/8	2018-55. Contact competitor (TC) to gauge interest in East Coast Challenge.	BM/JS	2019
5/9	2018-56. Budget plan for 2019.	JS/CS/BM	October
5/9	2018-57. Contact KSSC regarding a new date for Kempsey Rallysprint.	JS	Complete
3/10	2018-58. Contact ARCom re: Communications – regular forum with panels. Checker to be able to check more than two years. Details as to what should be in Checkers Manual regarding Roadbook.	JS	ASAP
3/10	2018-59. Write PR guide/checklist for promotion of rally events.	BW/BM	ASAP
3/10	2018-60. Change Entry Form template to reflect eligibility.		2018
3/10	2018-61. Approach Rydges for a conference room for Co-drivers' school.	CS	ASAP
3/10	2018-62. Recipient for Achievement award.	All	ASAP

7. Reports

- ARCom Report – Summary of 15 June 2018 meeting
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%20018%20Meeting%20Summary%20-%203%20-%2015%20Jun%20-%20Level%202.pdf>
 A meeting was held 5 September. Minutes not yet available.
- NSW/ACT State Council Minutes from 7 April 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180407_SC%20Minutes_Unconfirmed.pdf
 A meeting was held 25 August. Minutes not yet available. Next meeting 13 October.
- NSW/ACT State Council Executive Minutes from 21 June 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180621_NWSCE%20Minutes_Confirmed.pdf
 A meeting was held 25 August. Minutes not yet available. Next meeting 13 October.

8. Finance Report

The treasurer presented the financial report to the end of August.

9. Decisions made by email vote between meetings

Nil

10. Past Events

- 15/09/2018 – Rockstar Automotive Mini'dulla. Rd 5 CRS/DRS/ORS/HRS. Well organised event, good roads and good venues for start and finish. 26 entries. Possibly needs more promotion in 2019. 4WD entries dropped out as they were entered in the Bathurst Rally. Need more separation in the 2019 calendar.
- 22/09/2018 – Bathurst Rally. Rd 5 NSWRC, Rd 5 ECCRS. 25 entries. Well run event by NDDC. Second stage a little rough but this section could be bypassed. Greening of stages was slow, largely due to communications being poor at controls. Problem with missing time control at refuel and confusion for competitors. Need to be able to replace tyres at refuel.

11. Coming Events

- 13/10/2018 – Hastings Rallysprint. Rd 5 RSS.
- 20/10/18 – Monaro Stages. Rd 6 NSWRC, Rd 6 ECCRS, Rd 6 CRS, Rd 6 DRS, Rd 6 ORS, Rd 6 HRS, ACT Regional Rally Series. Promotion is excellent. Expecting 40-50 entries. Using shire and forestry roads. Event starts in Cooma but service is in Bombala with two remote refuels. Not really possible to do the event with out a service crew, which is not appropriate for a CRS event. JS to talk to CoC tomorrow.
- 28/10/18 – Kempsey Rallysprint. Rd 6 RSS.

12. Registrations

Series	October 2018	October 2017	Dec 2017	Dec 2016
NSWRC	87	65	67	97
ECCRS	81	N/A	N/A	N/A
CRS/DRS/ORS	95	102	102	111
HRS	11	20	20	12
RSS	82	66	66	118
Total Registrations	201 individuals, 356 total	157 individuals, 253 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

13. General Business

- Competition Conditions – changes proposed by BW. Ideally, rallies will be won and lost in the forest and rather by time penalties etc.
 - How is due time calculated? Fixed time on liaison and repairs are not permitted if there is a hold up at the start. Introduce concept of provisional due time. Competitor would not be due until preceding car has entered the control.
 - Combine concepts of Service and Re-group. Service controls should allow early entry but only have a set Out Time.

- Potential for having Registration valid after close of entries. Possibly at conclusion of registration.
- Panel has agreed in concept to introduce seeding cut off for ORS in 2019. JG to investigate.
- Registration will continue to no longer be required to earn points in a series.
- Change entry form to reflect eligibility.
- 2019 Calendar – JS to circulate what is in place at present. Possibly 7 RSS, 7 NSWRC, 7 CRS (three combined with NSWRC). ARC calendar has yet to be released.
- Presentation - 2nd February 2019. Venue confirmed
Glass trophies will cost ~\$2552, \$603 (assuming 20% discount as per 2017) more than 2017 due to ECCRS and ORS.
Appreciation awards for partners. APal?
Sporting achievement award - recipient?
Retrieval of perpetual trophies.
- Co-Driver training proposal (BW) – suggestion to do a co-driving course on the Sunday of the presentation night.
- Approval classification of G4 rally car for 2019 NSWRC. They are eligible but organisers may choose to exclude.
- Engaging with partners – how else can we give them value. Eg competitor or ‘partner’ videos could be promoted.
- Items to raise with ARCom – see 2018-58 Matters Arising.

14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 11:10 pm.

Next Teleconference: Wednesday 7th November at 7:30 pm.
Next Face-to-Face meeting: Saturday 2nd February 2019 at 10:00 am, Rydges Parramatta.

15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <https://www.rallynsw.com.au>

16. Record of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman (resigned June 2018)	7/8	6
Bethany Cullen	11/11	
Jim Gleeson	8/11	6 6 6
David Gray	9/11	9 9
Lui MacLennan	11/11	

Brett Middleton	9/11	6 6
Adriana Pallister	9/11	6 6
Andy Pierce	10/11	8
Carol Sparkes	10/11	6 6
John Sparkes	10/11	6
Tim Wilkins	3/11	3 6 9 9 9 3 9 9

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to competition
5. Absent due to personal leave
6. Absent due to illness
7. Absent no apology
8. Absent due to Panel work

I have sighted these minutes and declare they are a true and accurate record of the meeting:

CHAIRMAN: *John D. Sparkes*

DATE: *7 November 2018*