

**Wednesday 7th November 2018
By Teleconference**

MINUTES

1. Attendees

Present:

John Sparkes (JS) Chair, Brett Middleton (BM) Deputy Chair, Lui MacLennan (LM) Secretary, Carol Sparkes (CS) Treasurer, Bethany Cullen (BC), Jim Gleeson (JG), Dave Gray (DG), Adriana Pallister (APal), Andy Pierce (AP),

CAMS Personnel:

Nil

Observers/Visitors:

Bernie Webb

2. Opening / Welcome / Confidentiality

The Chair, John Sparkes, declared the meeting open at 7:34 pm and welcomed all attendees.

3. Apologies

Tim Wilkins (TW), Ben Pretty of CAMS NSW

4. Minutes of Previous Meeting

MOTION: "That the NSW Rally Panel accept the Minutes of the Panel Meeting held by teleconference on Wednesday 3rd October as being a true and accurate record of the meeting."

Moved: BM, Seconded: AP. All in favour, CARRIED.

5. Correspondence

Inbound:

- 04/10/18 – from Laurie Cunningham with Checkers report from Bathurst Rally.
- 07/10/18 – from Scott Keys of Hastings RS, with clock and car number orders. Hastings paid for car numbers – to be reimbursed. 10/10 received receipt for reimbursement.
- 08/10/2018 – from Peter McDonald, of Monaro Stages, with Further Supp Regs. Approved by JS.
- 08/10/2018 - from Frank Brookhouse, enquiring why he is no longer on the Regional Scrutineers list. Also re conflict of interest if scrutineering a car he is competing in. JS replied.
- 08/10/2018 – emails between Shawn Fitzgerald and JS regarding the 2019 calendar.
- 10/10/18 – from CAMS NSW informing that State Exec meeting scheduled for 13 October has been postponed due to lack of quorum.
- 10/10/18 – from Chanine Boaden of Hasting Rallysprint with Facebook update. Forwarded.
- 11/10/18 – from Dan Gallagher re registration for RSS. Forwarded.
- 15/10/18 – from Jeanne Medicott of Bombala Times requesting information on Monaro

Stages. Replied with contacts.

- 17/10/18 – from Jan Munro with car number order for Barraganyatti RS. Barcodes replied.
- 17/10/18 – from Sarah Bell with correction to September Rally Panel Minutes. Corrected and sent to CAMS NSW for re-posting.
- 21/10/18 – from Brendan Grimson of Forestry Corp NSW, with proposed permit process. JS replied.
- 22/10/18 – from Jan Munro of Barranganyatti RS with clock order form.
- 22/10/18 – from John Paine with checkers report for Monaro Stages.
- 29/10/18 – from CAMS NSW with unconfirmed Minutes of State Executive meeting of 13/10/18.
- 30/10/18 – from Neil Weston enquiring about rally results from the 80's. LM replied.
- 31/10/18 – from Matt Anderson of CAMS with notice of State Executive meeting on 5 December.
- 06/11/18 – from Mark Duggan, regarding which series to enter as a novice. Forwarded to JS.
- 06/11/18 – from Ben Ruggles, regional scrutineer, regarding perceived “conflict of interest” at Monaro Stages rally. Acknowledged by LM. Forwarded to JS.

Outbound:

- 03/10/18 – from LM to CAMS NSW with approved Minutes of September meeting. Matt acknowledged and requested draft October Minutes for distribution to State Exec.
- 08/10/18 – from JS to CAMS NSW informing them that the panel is not prepared to issue draft minutes of our meeting to CAMS. A reply was received.
- 09/10/18 – from JS to CAMS NSW with report from the Rally Panel for the October State Executive meeting and his apology. CAMS acknowledged.
- 22/10/18 – from JS to Adrian Dudok, CoC of National Capital Rally regarding scheduling of event to fit in the NSW rally calendar.
- 22/10/18 – from JS to Shawn Fitzgerald of CAMS re NatCap dates.
- 30/10/18 – from JS to Ben Pretty & Matt Anderson of CAMS regarding Statewide Forest Permit. Jon Thomson (State Executive Chair) and Lisa (NSSCC) cc'd. JS meeting with them on 1 November. BP replied 6/11.
- 30/10/18 – from JS to Matt Anderson of CAMS requesting Frank Brookhouse be added to the regional Scrutineer list. MA replied.
- 04/11/18 – from JS to CAMS NSW State Executive requesting permission to release the 2019 MTA NSW Rally Championship dates concurrently with the release of the VRC and QRC dates. Two Executive members replied in support.
- 05/11/18 – from JS to state rally panel chairs, ARCom and others regarding communication forum for panel chairs, checkers limitation of checking the same event more than two consecutive years, Checkers module and the need for conventions in writing road books.

6. Matters Arising from Previous Minutes

All items discussed.

Date	Item	Responsible	Status
2017	2017-20. Link up with clubs running Khanacross and Motorkhana at state series as entry level to rallying. To put link on website with club and event details. Also contacted ACT clubs. AP to set up page on website with details, videos and information (Contact CAMS, RMS & NRMA – Coral Taylor - regarding promotion). Progressing very well and details to be placed on website. Potential to promote via Rally Australia? ARCom could potentially develop a national program. Clubs to be encouraged to approach local schools. AP is preparing a page for RallyNSW website. Webpage is under construction but need to communicate to the target audience. Social media is probably one solution. Three-pronged attack – khanacross, co-driving and officiating. Possibly approach local high schools for officials.	APierce/JS	Ongoing
2017	2017-38. Rally Panel to appoint checkers and advise CAMS accordingly, with the intention of mentoring. EM emailed CAMS. No reply. JS to speak to Ben Pretty on this matter. JG spoke to Chris Giddins regarding David Mori's involvement in this. Has been passed on to someone else in CAMS Melbourne. JG allocating checkers to events from the existing list. JG to follow up with CAMS to produce online Checkers Module. Checker allocations are up to date. Still to chase Checkers Module. Possible to turn the existing manual into an online manual. JG to contact Ben Pretty.	JG	2018
2017	2017-44. JS to contact chairs of other state rally panels to organise a teleconference. Contacted Qld & Vic. To contact others. Panel to suggest topics for discussion. ARCom to arrange regular forum with state panels. JS to contact SA Panel Chair. Has been transferred to ARCom as their responsibility.	JS	Complete
4/4	2018-32. Put together submission to ARCom regarding checkers manual to allow the same event to be checked by the same checker for more than two years. JS has put a submission to ARCom.	JS/JG	Complete
4/4	2018-33. Purchase three additional restrictor measuring devices for distribution within NSW. JS to talk to Chris Giddins. JS in contact with Scott McGrath regarding supply of seals & measuring devices. Specifications of tool required – from CG. Need two tools (34 & 36mm) in each area or ideally two for every scrutineer. Steward Wilkins produced a quote to have these designed and made. SW is collaborating with SMcG. 5/9 - JS has emailed SMcG regarding CAMS paying for tools for NSW regional scrutineers. Total cost <\$2000 to supply 25 kits. SW also has access to a stock of pre-numbered brass seals, which don't need crimping. Need to determine if brass seals are acceptable at a national level. Is a national register kept of seal number/vehicle. SMcG requires drawings from SW. SW is preparing drawings of measuring devices. This is progressing.	JS	Ongoing

4/4	2018-34. Contact Ben Pretty and Michael Bannon of AMSAG regarding safety and other issues with CAMS & AMSAG. AMSAG has no immediate plans to bring in FHR.	JS	Ongoing
4/4	2018-36. Upload newsworthy information to Dropbox.	All	Ongoing
2/5	2018-39. Update RallyNSW brochure. Panel decided not to proceed. Confirm that information is on the website. Confirmed.	BC	Complete
6/6	2018-42. Put together guidelines for checkers as to what should be in Roadbook. Liaise with ARCom as this should be in Checkers Manual. JS has put submission to ARCom.	JS	Ongoing
6/6	2018-43. Contact Ben Pretty regarding voting rights of Chair and Deputy Chair to break a tie. Also regarding sending unapproved Minutes.	JS	November
6/6	2018-45. Produce checklist for media requirements etc at Clubman events.	BM/JS/APal/JG	Ongoing
4/8	2018-55. Contact competitor (TC) to gauge interest in East Coast Challenge.	BM/JS	2019
5/9	2018-56. Budget plan for 2019. Refer to General Business.	JS/CS/BM	Complete
3/10	2018-58. Contact ARCom re: Communications – regular forum with panels. Checker to be able to check more than two years. Details as to what should be in Checkers Manual regarding Roadbook.	JS	Complete
3/10	2018-59. Write PR guide/checklist for promotion of rally events.	BW/BM	ASAP
3/10	2018-60. Change Entry Form template to reflect eligibility.	BC	2018
3/10	2018-61. Approach Rydges for a conference room for Co-drivers' school.	CS	Complete
3/10	2018-62. Recipient for Achievement award. The Panel has agreed on a fabulous crew to be the recipient of this award.	All	Complete

7. Reports

- ARCom Report – Summary of 5 September 2018 meeting
<http://docs.cams.com.au/Minutes/Commissions/ARCOM%20Minutes/2018/ARCOM%202018%20Meeting%20Summary%20-%204%20-%205%20Sep%20-%20Level%202.pdf>
 Next meeting 7 November 2018.
- NSW/ACT State Council Minutes from 25 August 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180825_SC%20Minutes_Confirmed.pdf
 Next meeting 13 October. Minutes not yet available.
- NSW/ACT State Council Executive Minutes from 21 June 2018
http://docs.cams.com.au/Minutes/State%20Councils/NSW%20and%20ACT/20180621_NSW_SCE%20Minutes_Confirmed.pdf
 A meeting was held 25 August. Minutes not yet available. Meeting of 13 October unable to raise a quorum. Next meeting 5 December.

8. Finance Report

The Treasurer presented the financial report to the end of September.

9. Decisions made by email vote between meetings

Nil

10. Past Events

- 13/10/2018 – Hastings Rallysprint. Rd 5 RSS. Seventeen entries. Good Course.
- 20/10/18 – Monaro Stages. Rd 6 NSWRC, Rd 6 ECCRS, Rd 6 CRS, Rd 6 DRS, Rd 6 ORS, Rd 6 HRS, ACT Regional Rally Series. Re-arranged course worked well for Clubman entries. Thanks to Dave Ballard. Great choice of shire and forestry roads. Sadly cut short by weather.
- 28/10/18 – Barranganyatti Rallysprint. Rd 6 RSS. Seventeen entries.

11. Coming Events

- 02/02/2019 – 2018 Presentation and 2019 Season Launch.
- 01/12/18 – Rally des Femmes.

12. Registrations

Series	November 2018	October 2018	Dec 2017	Dec 2016
NSWRC	88	87	67	97
ECCRS	81	81	N/A	N/A
CRS/DRS/ORS	96	95	102	111
HRS	11	11	20	12
RSS	82	82	66	118
Total Registrations	203 individuals, 358 total	201 individuals, 356 total	160 individuals, 233 total	212 individuals, 368 total (incl 29 PRS)

13. General Business

- 2019 Competition Conditions. Registration fees were discussed. \$50 to register for NSWRC and ECCRS but event entry would be discounted \$35. CRS rego \$30, \$20 discount. Discount will only apply to registered drivers. BW to circulate latest Comp Conditions.
- 2019 Calendar. Bathurst will not be a NSWRC round. There have been many date changes which will be circulated to the Panel. These dates will be publicised asap.

Possible inclusion of Alpine as ECCRS finale in 2019. The Facebook survey suggests competitors are 67% in favour. Panel voted in favour of the Alpine being part of the ECCRS with it earning three rounds. Criteria need to be set for condition of acceptance.

Possible inclusion of one or two Qld rallies in ECCRS – two events potentially in Victoria. Benalbo is a potential Qld event and Imbil is another. JS to discuss with Qld Panel chair.

- Budget 2019. Sponsors/partners and promotional budget. It may be tight. The panel discussed the idea of “Crowd Funding”. There may be potential for a CAMS portal to allow ‘donations’ to RallyNSW. BM to follow up with Ben Pretty.
- Registration fees for 2019. Entry fee discounts only if driver registered. Co-drivers who are registered would still have the benefit of SMS etc.
- 2018 Presentation/2019 Launch function. Room booked for 10:00 for panel meeting.
- Co-Driver training proposal (BW) from 10:00. This will need to be promoted.
- Items to raise with ARCom.

Communication between ARCom and State Panel Chairs (hasn't happened as promised)

- Dropbox reorganisation has been noted. BW has done a fantastic job!
- Forestry Corporation NSW proposal for state-wide approval mechanism (Ben Pretty will call in to talk on this but was an apology)

There is a significant disparity at present between conditions and fee structures required for events in different areas. The existing MUO is probably not appropriate. Need an in principal agreement to use the forest and details from individual organisers to come later.

- Rally organisers pack. Deferred to December meeting.
- Panel membership and off-panel helpers. Re Media - Steve Horobin has volunteered to help co-ordinate at state events. Dennis Neagle from Qld would be ideal to co-ordinate locals & be present and would tick all the boxes. Local reps – Debbie Quirk and son Jay are happy to help at a local level.
- MTA NSW stats. The Panel are in favour of making these figures public.
- Panel Membership – all but LM will be staying on the Panel. Roles to be determined by email.

14. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 10:50 pm.

Next Teleconference: Wednesday 5th December at 7:30 pm.

Next Face-to-Face meeting: Saturday 2nd February 2019 at 10:00 am, Rydges Parramatta.

15. Distribution to

CAMS NSW for posting on <https://www.cams.com.au/about/structure/state-panels/new-south-wales-the-act> and for posting on <https://www.rallynsw.com.au>

16. Record of Attendees

Panel Member	Meetings attended	Reason for Absence
Andrew Chapman (resigned June 2018)	7/8	6
Bethany Cullen	12/12	
Jim Gleeson	9/12	6 6 6
David Gray	10/12	9 9

Lui MacLennan	12/12	
Brett Middleton	10/12	6 6
Adriana Pallister	10/12	6 6
Andy Pierce	11/12	8
Carol Sparkes	10/12	6 6
John Sparkes	11/12	6
Tim Wilkins	3/12	3 6 9 9 9 3 9 9 9 9 9 9

Legend

1. Absent due to officiating
2. Absent due to club commitment
3. Absent due to work commitment
4. Absent due to competition
5. Absent due to personal leave
6. Absent due to illness
7. Absent no apology
8. Absent due to Panel work

I have sighted these minutes and declare they are a true and accurate record of the meeting:

CHAIRMAN: *John D. Sparkes*

DATE: *5 December 2018*